

Indiana University Kokomo

REQUESTS FOR SPECIAL PLACEMENT TESTING (Admitted and Non Admitted Students)

Students that are requesting special administration on the placement examinations must provide proper documentation. ***As of (January 2005) we will no longer accept IEP's as documentation for students requesting disability services.**

Documentation must:

1. Be within the last 3 years of date requests. Submit documentation to room 120 of the East Building.
2. Be provided by one of the following:
 - a) Psychometrist
 - b) Psychologist
 - c) Psychiatrist
 - d) Medical Doctor or Specialist
 - e) Other Medical or Mental Health Specialist
3. Be approved by the Coordinator of Disability Services.

Coordinator of Disability Services will assess the documentation and approve or disapprove modifications.

If approved, the staff of the Testing Center and the student will be notified by the Coordinator of Disability Services that the modifications are approved.

The student must contact the Testing Center and schedule testing if services are approved. Student should call (765) 455-9395 to schedule testing.

Students will be notified if services are approved or disapproved.

**Office of University Division
Room 120 East Building
(765) 455-9309**