

Student Technology Information—Orientation 2010
Indiana University Kokomo

Active Directory Service (ADS) Account & Indiana University Email

You will need an ADS computer account to access the technology resources available to you through Indiana University Kokomo. You will use this account to **register for classes**, and to log on to the student computers in the classrooms, labs, and the library. This account also gives you access to your Indiana University Kokomo Email, OneStart, Oncourse, and online computer training.

If you have Internet access at home, you can setup this account by going online to <http://itaccounts.iu.edu> or, you can stop by the Computer Services Helpdesk at Indiana University Kokomo, located in the library, Monday – Thursday, 8 a.m. – 9 p.m., Friday 8 a.m. – 5 p.m.

When setting up this account, you will be prompted to enter your last name, date of birth, and your University 10 digit number. After entering this information, you will be prompted to verify your name. Once your name has been verified, you will need to create your email account. **You should choose the first option, “Create an email account to receive your IU email.”** Do not choose the option of forwarding your email. Some email providers may block messages forwarded from your IU email account.

You will now be required to create a secure password. Please follow the onscreen instructions for setting up your password. Once your password has been set and accepted by the system, you will then be assigned a username. You will need to wait at least 20 minutes before you can use this ADS account.

Note: All students are required to have an Indiana University Kokomo email account. Various university departments will be corresponding with you via email, so it is important that you check your email often.

You can access your email via OneStart at <http://onestart.iu.edu> or by going online to IUK WebMail <http://webmail.iuk.edu>.

Your email address will be: username@iuk.edu (Example: jrsmith@iuk.edu)

You must test your ADS account by logging into OneStart online at <http://onestart.iu.edu> or by coming to the IUK Computer Services Helpdesk in the library, between 8 a.m. – 7 p.m. Monday – Thursday, or between 8 a.m. – 5 p.m. on Friday. You need to test your account before your scheduled Orientation day.

Instructions for Logging onto a Campus Computer

When logging onto a computer system in the computer labs, classrooms, library, and LEC, please do the following:

Username: (type in your username)

Password: (type in your ADS password)

Log on to: IU.EDU (Kerberos Realm) **Note—you can select this from the dropdown menu list

Password Changes/Resets

There are two different ways to have your password reset, and they are as follows:

1. You can change your ADS password (provided you know the old password) by going online to <http://password.iu.edu>.
2. If you do not remember your password, you need to go to the Computer Services Helpdesk located in the library, between the hours of 8 a.m. – 9 p.m. Monday – Thursday or 8 a.m. to 5 p.m. on Friday to have it reset. **You will be required to show a picture ID when requesting a password reset.**

Other Technology Resources

IUK Information Technology <http://www.iuk.edu/index/services/technology/default.asp>

OnCourse <http://oncourse.iu.edu>

OneStart <http://onestart.iu.edu>

IUWare (free software downloads) <http://iuware.iu.edu>

Indiana University Knowledge Base <http://kb.iu.edu>

Note: The Knowledge Base is available to students and is a good resource for other computer related information.

Oncourse/OneStart Training

If you are interested in learning more about the features of Oncourse or OneStart, please call the Computer Services Helpdesk at 765-455-9315 to request an appointment. Free workshops will be offered at the beginning of each semester. You can also schedule appointments for individual training sessions.