Active Directory Service (ADS) Account & Indiana University Email

You will need an ADS computer account to access the technology resources available to you through Indiana University Kokomo. You will use this account to register for classes, and to log on to the student computers in the classrooms, labs, and the library. This account also gives you access to your Indiana University Kokomo Email, OneStart, Oncourse, and online computer training.

At least 48 hours prior to arriving for Orientation, you must create your ADS computer account. If you have Internet access at home, you can create this account by going online to http://itaccounts.iu.edu or, you can stop by the UITS-Kokomo Computer Services Helpdesk at Indiana University Kokomo, located in the Library, Monday – Thursday, 8:00am – 9:00pm, Friday 8:00am – 5:00pm.

When creating your ADS computer account, you will be prompted to enter your last name, date of birth, and your 10-digit University ID Number. After entering this information, you will be prompted to verify your name. Once your name has been verified, you will then create your ADS computer account. Click on the link Create my first IU computing account. Enter the requested information and click Continue.

You will choose your username from several options – select the one you want. Then, you will be required to create a secure passphrase. Please follow the onscreen instructions for setting up your passphrase.

Your email address will be: username@iuk.edu (Example: jrsmith@iuk.edu)

Indiana University provides two email services from which you will choose one – Imail or Umail. Imail is powered by Microsoft and is similar to Outlook, Umail is powered by Google and is similar to Gmail. Please choose the one that suits you best. Follow the on-screen instructions to set up your university email account. It is critical that you check this email account daily during your college experience with Indiana University. All official university email is sent to you through this account – bursar information, financial aid information, advising and enrollment information, parking information, etc. If you do not check your university email regularly, you will miss important information which could affect your college career at IU Kokomo.

It may take up to 24 hours before you can use this ADS account and your email account. If you have questions or problems, please call the UITS-Kokomo IT Support Center at (765) 455-9315.

You can access your email via OneStart at http://onestart.iu.edu.

Within 24 hours after setting up your Indiana University ADS computing account, you must test your account by logging into OneStart online at http://onestart.iu.edu or by coming to the UITS-Kokomo Computer Services Helpdesk in the Library, between Monday – Thursday, 8:00am – 9:00pm, or Friday 8:00am – 5:00pm. You must test your account before your attending scheduled Orientation day.
Instructions for Logging onto a Campus Computer

When logging onto a computer system in IU Kokomo computer labs, classrooms, library, and Library Learning Commons, please do the following:

Press Control-Alt-Delete and then log in:

Username: (type in your username, for example jrsmit)
Passphrase: (type in your ADS passphrase)

Passphrase Changes/Resets
There are two different ways to have your passphrase reset, as follows:

1. You can change your ADS passphrase yourself (provided you know the old passphrase) by going online to http://passphrase.iu.edu.

2. If you do not remember your passphrase, you may go to the UITS-Kokomo Computer Services Helpdesk located in the Library, between the hours of Monday – Thursday, 8:00am – 9:00pm, Friday 8:00am – 5:00pm to have it reset. You will be required to show a picture ID when requesting a passphrase reset.

You cannot have your passphrase changed or reset over the phone.

Other Technology Resources

UITS-Kokomo Information Technology http://www.iuk.edu/admin-services/it/index.shtml
UITS-Kokomo IT Training http://www.iuk.edu/it-training
OnCourse http://oncourse.iu.edu
OneStart http://onestart.iu.edu
IUWare (free software downloads) http://iuware.iu.edu
IUanyWare (streaming software downloads) http://iuanyware.iu.edu
IU Cloud Storage http://cloudstorage.iu.edu
Indiana University Knowledge Base http://kb.iu.edu

Note: The Knowledge Base is available to students and is a good resource for other computer related information.

Oncourse/OneStart Training

If you are interested in learning more about the features of Oncourse or OneStart, please call UITS-Kokomo IT Training staff at (765) 455-9589 to request an appointment. The IT Training staff is available to remove any technology roadblocks and enable your success as a student!