

INDIANA UNIVERSITY KOKOMO
PETITION FOR ADMISSION OR READMISSION
Policy and Procedures

All students dismissed from any college or university for academic reasons must petition for admission to Indiana University. If an institution does not have a dismissal policy or has dismissal standards lower than Indiana University Kokomo, the college reserves the right to assess a student's academic record and apply existing IU standards, as warranted, to the student's admission status. An admission decision will not be made until the petition process is completed. As a petitioner, you are solely responsible for completing the attached packet, providing all required supplemental materials, and submitting all documents to the Office of Admissions **prior** to the admissions deadline. **Incomplete submitted packets will automatically result in denial of admission.**

FIRST-TIME DISMISSALS

First-time dismissals from any institution rather than Indiana University must:

- A. Sit out one academic semester (not including summer session)
- B. Complete the application process which includes:
 - Application for admission
 - \$35 Application fee
 - Official transcript from your high school
 - Official transcript(s) from each college attended
 - Personal Statement
 - Placement test, if required
- C. Complete and return the complete packet to the Office of Admissions **prior** to the published admission deadline for the semester.

SECOND-TIME DISMISSALS

Second-time dismissals from any institution must:

- A. Sit out two academic semesters (not including summer session)
- B. Complete the application process which includes:
 - Application for Admission
 - \$35 Application fee
 - Official transcript from your high school
 - Official transcript(s) from each college attended, including any IU transcripts
(Note: If submitting IU transcripts, unofficial transcripts from OneStart will be accepted)
 - Recommendation for Petitioner
 - Placement test, if required
- C. Return the **complete** packet to the Office of Admissions **prior** to the published admission deadline for the semester.

PERSONAL STATEMENT

(Please Type)

Attach a page to explain carefully (a) what problems you encountered as a college student that led to your academic deficiency, and (b) what positive steps you have taken to ensure that these problems will not recur. The content and quality of the **typed** essay is viewed as a direct reflection of your motivation and potential to succeed. *(If additional room is needed, please attach the statement.)*

RECOMMENDATION FOR PETITIONER

(Attach to Packet)

The recommendation letter must be written by a professional or academic person. Company or school letterhead is *required*. The letter should include your name, signature and title of person giving the reference. Please return recommendation with the petition application.

PETITIONER SIGNATURE STATEMENT

(Required)

I understand the notification of admission will be sent by mail to the address I've provided. I understand that this packet is reviewed according to the posted deadlines according to the Admissions Office. I understand that an incomplete submitted packet results in automatic denial of admission. I am clear that I am applying for admission to the Indiana University Kokomo campus and not to specific degree programs, which **may have additional** requirements for admission.

I certify that the information submitted in this application is correct to the best of my knowledge and understand that submitting inaccurate and false information may result in denial of admission and/or termination of enrollment at Indiana University.

Student's Signature

Date