

University Service Organizations

The Correspondent

The Correspondent, the student newspaper, provides students with information about the campus community, and the activities and thoughts of fellow students. Interested students with journalistic skills may obtain staff applications at *The Correspondent* office, located in the Student Activities Office. Salaried positions of editor-in-chief, layout editor, and managing/advertising editor are available — apply to the Student Activities office. Students may earn course credit for their work on *The Correspondent*.

Student Union Board

The Student Union Board plans social activities for the student body. Input is sought from all students, and suggestions can be made at the Student Activities Office or in the Student Union Board's office.

Little Learners Child Care Center

Suzanne Biddle, Director

One of the special services provided by IU Kokomo is a State Licensed Child Care Center. Open five days a week, the center offers a Preschool Enrichment Program throughout the day. A wide variety of developmentally appropriate activities are offered for children 12 months and older. Charges for these services are based on half-day or all day rates. Contact the child care director for information concerning rules, regulations and hours of operation.

IU Kokomo Athletics

The Student Activities Office sponsors athletic and recreation teams and events. All competition is at a club level. Special interest physical education classes are available for credit through the Division of Continuing Studies. Participants must be enrolled in classes and be in good academic standing.

Intramural athletics and other related activities for the IU Kokomo student body are planned by the Student Athletic Board. Among activities sponsored by the board are basketball, volleyball, soccer, softball, and bowling.

Overseas Learning Opportunities

IU Kokomo also offers other travel opportunities for credit through its Overseas Studies program, as well as non-credit educational trips during the summer to various European sites. Contact faculty member Donna McLean, (765)455-9442, for further information.

Student Health Insurance

A health insurance program is available through Indiana University on a voluntary basis. Information is available at the Office of the Vice Chancellor for Student Services.

Counseling

Students who are experiencing problems of a personal nature may seek assistance through the Office of the Vice Chancellor for Student Services. Students may be referred by faculty or staff or may self-refer. The Office of the Vice Chancellor for Student Services acts as a community referral source for those students who may need support outside of the university.

Student Rights, Responsibilities, and Conduct

The Office of the Vice Chancellor for Student Services administers the university's Code of Student Rights, Responsibilities and Conduct. Student concerns, such as grievances and disciplinary measures, are also handled by the office. Students should contact the Vice Chancellor or the Director of Student Development and Campus Life for further information.

Academic Support Services

University Division

Gerry Stroman, Director

Christal Atkins, University Division Counselor

Carolyn Hildebrandt, University Division Counselor

The primary purpose of the University Division is to provide guidance and counseling services for incoming freshmen who are still exploring their educational objectives. Responsibilities of the division include specialized counseling, periodic checks on each student's academic progress, developmental and advisory services, and certification of students to their choice among the degree-granting upper divisions. The University Division office works with students admitted to the university, as well as non-degree, guest and high school students.

Students with a 2.0 cumulative grade point average (GPA) can, upon approval from the director of University Division, move into degree-granting academic divisions. At their option, students may remain in the University Division until they have completed 30 credit hours, postponing the selection of a degree program. Entering students whose educational objectives are known will be admitted directly to the degree-granting divisions.

The University Division student is responsible for knowing the academic standards of the division, and securing policy guidelines from the University Division office.

Special Services

Assistance is available upon request for students who are admitted with special needs such as physical, learning, or mental disabilities. To obtain assistance, students must self-identify their need for services and register in the University Division office. Documentation is required

(must be within the last three years) before services may be rendered. Students must qualify for services according to the Americans with Disabilities Act (ADA).

Testing and Orientation

The University Division Office staff organizes and conducts new student orientation programs for all entering freshmen. All new students, excluding non-degree and guest (transient) students, are required to attend orientation. Orientation and new student registration are combined into a one-day program. Students are presented general university information, as well as information specific to their major. The orientation program concludes with registration for classes. Students are expected to participate in all activities associated with orientation. Failure to attend orientation may result in a new student not being allowed to register for classes.

National tests (GRE, GMAT, LSAT, SAT, ACT, TOEFL, CLEP), registration booklets, general information, and fee schedules are available for students who may need these exams. The Pre-professional Skills Test is administered once during the year to education majors. These registration books are available in Student Services in room 230 of the Kelley Student Center.

Learning Enhancement Center

The Learning Enhancement Center provides support and tutoring in writing, mathematics, and other subject areas. Students who wish assistance with mathematics or writing may make half-hour appointments at (765) 455-9425 for individual tutoring, or drop-in to see if a tutor is currently available. The service is free for all IU Kokomo students. The Learning Enhancement Center is located in the Main Building, Room 280.

Honors Program

Robert Strikwerda, Director

The IU Kokomo Academic Honors Program offers educational and cultural opportunities to foster intellectual curiosity and professional development for talented, highly motivated, and creative students. In addition to coursework, honors students are given special opportunities, for example, to participate with faculty on research projects, to present their work at regional conferences, and to receive individualized counseling and early registration. The program and the student-run Honors Society offer members a variety of social and philanthropic activities.

There are two types of honors courses. Honors colloquia are two credit courses that focus on interdisciplinary topics such as "Education in America" and "Life in the New Millennium."

H-Option courses provide students with a way to gain honors credit from regular courses. An H-Option section runs concurrently with a section of a regular course, and the honors student attends class with other students. The instructor and the Honors student develop a special set

of course requirements to fit the student's abilities and interests; typically these include many of the regular requirements. To do this, students must complete an H-Option contract form with the professor's approval, and submit the form to the Honors director, who will then arrange for honors credit upon completion of the project. H-Option course sections may also be set up for internships, independent studies, field-work experience, undergraduate thesis, or other research/creative projects. Students should consult the Honors Director for currently offered honors courses.

Incoming freshman students are eligible to apply if they have combined SAT scores of 1100 or better (or an ACT score of 23) and if they have ranked in the upper 20 percent of their high school graduating class. Continuing students who have completed a minimum of 12 credit hours at IU Kokomo and maintain a GPA of 3.3 or higher are also eligible to apply.

There are three notations of student attainment. These are noted on the student's diploma and transcript. Students may attain both University Honors and Honors in their majors.

University Honors

To qualify for the University Honors notation, students must complete 16 credit hours of honors courses, including two 2 credit hour honors colloquium courses, and maintain a cumulative GPA of 3.3 or higher on a 4.0 scale.

Major Honors

Each academic division has special honors courses available for students who are majoring in disciplines offered by the division. (There are no major honors available for AHLT or ASN students at this time.) To qualify for the degree in major honors, the student must complete 6 credit hours in honors course work, plus two 2 credit hour colloquia, and maintain a 3.3 or higher cumulative GPA. Students may count the same two honors colloquia as satisfying both university and major honors requirements.

Interdisciplinary Honors

To qualify for the notation of interdisciplinary honors, the student must complete 6 credit hours in honors course work outside of their major, plus two 2 credit hour colloquia, and maintain a 3.3 cumulative GPA.

Major Honors in Nursing

The major honors in the baccalaureate nursing program follows the general guidelines of the IU Kokomo University Honors program. Students secure eligibility to participate and remain in the major honors in nursing by attending to the eligibility criteria outlined for the Academic Honors Program. Aware of the special needs of superior nursing students, the Major Honors in Nursing Program provides these outstanding students with a variety of opportunities to enrich their nursing career and the nursing profession overall. To graduate with honors in nursing, a nursing

student must complete 6 credit hours in honors courses in nursing.

Honors projects within a course are meant to enhance or broaden regular course work. However, the work is in lieu of specific course activities, not in addition to those activities. Honors activities may include: research papers, field work, visual or oral presentations, creative works, analytical library work, annotating a bibliography, writing a series of position papers, or participating in a major scientific project. Honors nursing students and faculty responsible for teaching the specific honors courses work together to create a project and a contract for completing the project.

Overseas Study Program

Donna McLean, Coordinator

IU Kokomo students are eligible to participate in Indiana University's overseas study programs at a number of outstanding universities. Credits earned in these programs are considered Indiana University credits, not transfer credits; therefore, university scholarships and loans are applicable to the fees for these programs. Credit usually satisfies Indiana University degree requirements and generally meets the residence requirements. Programs are not restricted to language majors. Undergraduate students, particularly liberal arts majors, are encouraged to explore the possibilities of experiencing a semester or an academic year at a university in another country.

IU administered and IU co-sponsored programs include the following:

- ¹ One year of college-level language (College of Arts and Sciences language requirement) or the equivalent.
- ² Two years of college-level language or the equivalent.
- ³ Three years of college-level language or the equivalent.

Academic-Year Programs:

- Bologna, Italy ²
- Canterbury, England
- Legon, Ghana
- Hamburg, Germany ³
- Jerusalem, Israel
- Madrid, Spain ³
- Nagoya, Japan ²
- Nanjing, People's Republic of China ¹
- Paris, France ² (critical studies, film studies)
- San Jose, Costa Rica
- São Paulo, Brazil ²
- Strasbourg, France

Semester Programs:

- Adelaide, Australia
- Alicante, Spain ¹
- Athens, Greece
- Beijing, People's Republic of China ²
- Budapest, Hungary

- Canberra, Australia
- Costa Rica (tropical biology)
- Freiburg, Germany
- Leiden, The Netherlands (public and environmental affairs)
- London, England
- Maastricht, The Netherlands (business)
- Madrid, Spain ²
- Paris, France ²
- Prague, Czech Republic
- Rennes, France ²
- Rotterdam, The Netherlands (public and environmental affairs)
- Rouen, France ² (business)
- Santiago, Chile ³
- Santiago, Chile ² (business)
- Seoul, South Korea
- Seville, Spain ² (language, liberal arts)
- Singapore (business)
- St. Petersburg, Russia ²
- Tokyo, Japan ¹
- Wollongong, Australia

Summer Language Programs:

- Baden Wurttemberg, Germany
- Florence, Italy
- Graz, Austria ²
- Guanajuato, Mexico ³
- London, England
- Maastricht, The Netherlands (business)
- Mexico City, Mexico ¹
- Mikkeli, Finland (business)
- Oldenburg, Germany
- Paris, France
- Quebec, Canada ¹
- Salamanca, Spain ³
- St. Petersburg, Russia ¹

In addition, IU Kokomo students are eligible to participate in any of a large number of foreign study programs administered by other U.S. colleges and universities.

For further information, please consult the IU Kokomo Overseas Studies coordinator, Donna McLean, (765) 455-9442.

Academic Regulations

The university's academic policies, rules, and procedures have been developed for the collective good of the university community. The information contained in this section is under the authority of the faculty, except for mandates from state and federal statutes.