

New Course Request

Indiana University

Kokomo

Campus

Check Appropriate Boxes:

Undergraduate credit

Graduate credit

Professional credit

1. School/Division SOAS 2. Academic Subject Code ENG-W

3. Course Number 105 (must be cleared with University Enrollment Services) 4. Instructor Nadene Keene

5. Course Title Composition Lab

Recommended Abbreviation (Optional) _____
(Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Fall 2005

7. Credit Hours: Fixed at _____ or Variable from 0 to 1*

8. Is this course to be graded S-F (only)? Yes No _____

9. Is variable title approval being requested? Yes _____ No

10. Course description (not to exceed 50 words) for Bulletin publication: A Composition lab in which students will practice writing skills taught in W131.

** Credit does not count toward graduation*

11. Lecture Contact Hours: Fixed at _____ or Variable from _____ to _____

12. Non-Lecture Contact Hours: Fixed at _____ or Variable from _____ to _____

13. Estimated enrollment: 10 of which 0 percent are expected to be graduate students.

14. Frequency of scheduling: per semester Will this course be required for majors? No

15. Justification for new course: To provide additional instruction and feedback for writing students

16. Are the necessary reading materials currently available in the appropriate library? _____

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

[Signature] Date 5/10/05
Department Chairman/Division Director

Approved by:

[Signature] Date 5/10/05
Dean
[Signature] Date 6/17/05
Chancellor/Vice-President

Date _____
Dean of Graduate School (when required)

Date _____
University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.