

CONSTITUTION AND BY-LAWS

ACCOUNTING COUNCIL

CONSTITUTION

ARTICLE I – NAME

This organization shall be called the Accounting Council.

ARTICLE II – MEMBERSHIP

The Accounting Council will consist of five (5) to twelve (12) members. The members must be Indiana University Kokomo accounting majors in good standing with the University. Members cannot be on academic probation.

ARTICLE III – OFFICERS

The officers of the Accounting Council shall consist of a Chairperson, a Co-Chairperson and a Secretary.

ARTICLE IV – EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Chairperson, Co-Chairperson and Secretary.

ARTICLE V – MEETINGS

The meetings of the Accounting Council shall be held monthly; and as otherwise deemed necessary. Any member may call for a special meeting upon approval by the Executive Committee.

ARTICLE VI – AMENDMENT

Proposed amendments to this Constitution must be presented at a regular monthly meeting for consideration. The amendment shall be voted on at the next regular monthly meeting of the Council. A two-thirds (2/3) affirmative vote of Council membership is required for its adoption.

BY-LAWS

1. All council meetings shall be open to the public. Guests wishing to speak before the Council must submit a written request, prior to the meeting, to the Chairperson. The Chairperson must then grant permission for the topic to be brought before the Council.
2. At the end of each fall and spring semester the Council will conduct a review of each member. Those not actively contributing on the Council may be removed by a majority vote of all Council members. The Executive Committee will notify any person meeting any of the following criteria to inform them that they are in jeopardy of losing membership at the semester review.
 - a. Absence at two meetings per semester;
 - b. Lack of participation in Council activities;
 - c. Lack of fulfilling duties delegated to them by the Council.

Selection of new members will be considered each semester or as vacancies occur. Anyone wishing to serve on the Council must complete an application, as per attached, and be accepted by current members of the Council and the faculty advisor. Each Council member will have one vote. The faculty advisor will vote as is necessary to break a tie.

3. The duties of the Chairperson shall be to set an agenda and conduct Council meetings, handle official Council correspondence, and enforce the Constitution of the Accounting Council.
4. The duties of the Co-Chairperson shall be to serve as acting Chairperson in the absence of the Chairperson; to maintain financial records of the Council; and to receive and disburse funds as approved by the Council.
5. The duties of the Secretary shall be to keep all Council records; take minutes at all meetings and report these minutes at the next regular meeting.
6. The duties of the Executive Committee shall be to formulate plans and policies of the organization, submitting same to the active members for vote.
7. This Council will function under the Group Discussion Rules.
8. A quorum of fifty (50) percent of Council membership is required to transact business.
9. Election of Council officers shall be held at the end of each spring semester to take office the following fall semester.
10. The By-Laws of this Council may be changed by a majority vote of Council membership.

