



## A Message from the Vice Chancellor for Information Technology

We find ourselves in exciting times again, as Information Technology services merges with library services to bring improved computing access to you, the students. By adding all the desktop units from the "old" Main Building computing lab to the Library, we anticipate far greater student use of the technology fee.

Of course, you'll realize an added advantage with the change in print management software. We are introducing a semester quota of 650 pages of printing, without added charge. Formerly, you were limited to 20 free pages per day, available only in the Main computing lab. You'll want to keep track of your printing use because, when your quota is reached, all printing will require payment through the use of your ID card on a cash basis.

## Library Information Commons, Phase 1

*By John Stachacz, Library Services Director*

The Library is excited to be the new home of Information Technology's Helpdesk. This move, coupled with the completion of Phase 1 of the Information Commons, puts the Kokomo campus at the forefront of making a wide variety of technologies and services accessible to support the research needs of students and faculty. The mission of the Library is to educate students in finding and critically analyzing information. This new partnership with Information Technology will lead to more exciting services.

The ability for students to have easy access to the information needed for their research, the technology to produce their results in a format

We have begun to expand the wireless capabilities of the campus. As students find areas of campus where they would like to have this kind of service, but they are receiving a weak signal, they should let their needs be known. Call the Helpdesk at Ext. 315 and indicate where you are having difficulty. Information Technology wants to make this a viable alternative to using desktop computers. By providing a wireless print service for students, we are attempting to improve overall wireless and computing services.

Wishing you all well with your semester.

**William E. Yost**  
Vice Chancellor for  
Information Technology

required by the faculty, and the assistance of professionals from the Library and Information Technology will significantly enhance the educational mission of the campus.

Establishing the IT Helpdesk at the Library's reference desk brings together important services in one convenient location. Students encountering problems with their accounts or passwords, while in the Library, will now be able to have them fixed quickly. The library staff will be in close proximity to assist with information needs.

Everyone involved is excited about the prospects of future collaborations between these two information departments. We look forward to even newer and better services.

## Helpful Technology Resource Links

**Indiana University Kokomo Information Technology (IT) Department**

[www.iuk.edu/it](http://www.iuk.edu/it)

**IU Kokomo Student Web mail**

<http://webmail.iuk.edu>

**Indiana University Student Technology Resources Page**

[www.iuk.edu/it/resources/stutech/index.html](http://www.iuk.edu/it/resources/stutech/index.html)

**IU Knowledge Base**

[www.kb.iu.edu](http://www.kb.iu.edu)

**IU Computer Buying Guide**

<http://computerguide.iu.edu>

**OneStart®**

[www.onestart.iu.edu](http://www.onestart.iu.edu)

**Oncourse**

<http://oncourse.iu.edu>

**IUware Online—Web-based software distribution for faculty, staff, and students**

<http://iuware.iu.edu>

**Common File System—storage service**

<http://storage.iu.edu/cfsl>

**IU Account Management Service**

<https://itaccounts.iu.edu>

**IU Password Maintenance**

<https://password.iu.edu>

**IU Information Technology Policy Office**

[www.itpo.iu.edu/](http://www.itpo.iu.edu/)

**IU Information Technology Security Office**

[www.itso.iu.edu](http://www.itso.iu.edu)

## Quota-based Printing Has Arrived

We are pleased to announce that we have installed a new print management application, VendPrint®, which will allow you to have a semester “quota” for printing.

Students will no longer be limited to 20 free pages per day. Like students at Indiana University Bloomington, you will receive a quota limit of 650 pages printing at the beginning of each semester.

You will need to manage your printing allotment so that you have enough to cover the entire semester. Once you have reached the semester quota, you will be required to pay 4 cents-per-page. This will be done by using a student ID card or a copy card at the print

release station until the next semester begins.

You will not be able to transfer quota balances over to the next semester. With this new quota system, you will be able to send print jobs from the computer classrooms, open labs, the Library, and your own wireless laptops. All jobs will be counted against your semester quota.

IT has also upgraded to a new print server that will process your print jobs more efficiently.

If you have any questions about this new print management software or your quota balance, please contact Lisa Schunk at [lschunk@iuk.edu](mailto:lschunk@iuk.edu).

## Computer Locations

### Classrooms

Main Building: KO054, KO080, KO082, KO179  
Hunt Hall: SM201, SM224

### Open Computer Lab

Hunt Hall: SM102

### Fall Hours:

8 a.m.–9 p.m., Mondays–Thursdays

8 a.m.–5 p.m., Fridays

Closed on Saturdays and Sundays

### IU Kokomo Library

There are approximately 70 computers available for student use located throughout the IU Kokomo Library. Laptops can be checked out at the circulation desk for use in the wireless areas of the Library.

### Software Locations

For a listing of the standard software available in the computer classrooms, open labs, and the Library, go online to [www.iuk.edu/it/areas/scs/labs/index.asp](http://www.iuk.edu/it/areas/scs/labs/index.asp).



## Tired of Carrying Around Unreliable Floppy Disks?

All IU Kokomo students have access to 200MB of storage space using Oncourse and IU’s Common File System (CFS) for storing those important homework files. Both of these storage locations are accessible via the Internet, so you can access these files from both home and school.

To create your CFS storage account, go to <http://itaccounts.iu.edu> and choose to “Create” a CFS account. Once your account has been created, you will be able to access your storage space via the Web at <http://storage.iu.edu/cfs>.

For more information on how to use the My Filemanager feature in Oncourse, or how utilize the Common File System, contact the Computer Services Helpdesk to schedule an appointment via e-mail at [kohelp@iuk.edu](mailto:kohelp@iuk.edu) or call (765) 455-9315. You can also search the IU Knowledge Base online, [www.kb.iu.edu](http://www.kb.iu.edu) for more information.

## OneStart®—IU’s Web Portal

OneStart®, Indiana University’s Web portal developed by University Information Technology Services, presents a single front door to online services for IU faculty, staff, and students. OneStart® provides easy access to services such as searching the Web, personal calendaring, registering for classes, reading e-mail, browsing the library catalog, checking athletic schedules, reading campus news, browsing the classifieds, and more.

By selecting content channels in OneStart®, you can personalize your portal interface according to your individual needs.

Based on feedback from the IU community, OneStart® will evolve over time to incorporate an increasing number of valuable online services.

If you would like to learn more about OneStart® and how to customize it to fit your needs, you can request a training session by calling the Helpdesk at Ext. 315 or by sending an e-mail to [kohelp@iuk.edu](mailto:kohelp@iuk.edu).

To access OneStart®, go to [www.onestart.iu.edu](http://www.onestart.iu.edu).

For more information on OneStart®, go to the IU Knowledge Base at [www.kb.indiana.edu](http://www.kb.indiana.edu).

## Is Your Computer Secure? Follow These Tips to Be Sure

The Department of Information Technology at Indiana University Kokomo faces a complex computer and network security environment. While we do our best to maintain a secure and safe computing environment, we need your help.

You can secure a personal computer (a desktop PC at home, or a laptop) that you use for university-related activities—checking IU e-mail, connecting to the wireless and virtual private networks—by using resources already available.

How else can you help? First and foremost, you should start by updating your home computer's operating system with the most recent critical and security patches or hot fixes. Speaking in Microsoft Windows® terms, you should use Windows Update® or visit online at [windowsupdate.microsoft.com](http://windowsupdate.microsoft.com). For Apple Macintosh systems, visit [www.apple.com/support/security](http://www.apple.com/support/security).

Here are some other ways you can make your home desktop or laptop computer safe and secure:

- Install and update antivirus software, such as Symantec Antivirus®.

### Got IU E-mail?

Have you set up your IU e-mail account? If you have forwarded your IU e-mail to an address such as AOL®, Hotmail®, or Yahoo® Mail, have you set it up correctly? If not, you will not be able to receive any messages from your IU e-mail account. We strongly recommend that you do not forward your IU e-mail to avoid this situation altogether.

E-mail is the official means of university communication with students. As an IU Kokomo student, you receive an IU e-mail account that is used for these purposes. If you have not created this

You can purchase this at the IU Kokomo Bookstore or download it for free at IUware Online ([iuware.iu.edu](http://iuware.iu.edu)).

- Do not open attachments you were not expecting to receive, especially those from unknown senders. Many viruses today are attached to e-mails.

- Scan your machine for malicious programs regularly. You can download SpyBot Search® and Destroy® for Windows® at IUware. SpyBot® scans for spyware, adware, and trojans, which can violate your privacy, cause excessive pop-ups, and degrade system performance.

- Practice safe computing by visiting clean sites and using recommended programs. Downloaded programs and utilities that you are not familiar with or music trading programs can be sources of worms and viruses.

Additional information for securing your computer can be found in the Indiana University Knowledge Base online at [www.kb.iu.edu](http://www.kb.iu.edu).

## Information Technology Staff



### Vice Chancellor for Information Technology

William Yost

### Director of Computer Services

Arif Khan

### Technical Support Coordinator

Chris Rivers

### Assistant Director of Student Computing

Lisa Schunk

### Student Computing Services Coordinator

Craig Swoverland

### Student Computing Lab Technical Support

Michael Lynch

### Support Center Coordinator

Shirley Sellers

### Helpdesk Support

Kathy Fields

### Web Manager

Jonathan Bohlmann

### Computer Services Technicians

Melissa Hinze

Chace Carlson

## Did You Know?—IUware Online <http://iuware.iu.edu>

IUware Online is a software distribution service for Indiana University students, faculty, and staff.

According to an "IU Knowledge Base" article (<http://kb.indiana.edu/data/agze.html>), IUware "... offers software for reading e-mail and Web browsing, as well as programs such as antivirus and office applications. Since the university has already paid for the relevant licenses through its many agreements with vendors, you may use the programs available through IUware for free, as long as your affiliation with IU continues."

A high-speed connection is recommended for most downloads, and an IU Network ID is required to access the software download areas.

