

Assessment Council Meeting
Wednesday, April 18, 2007
2:30-3:20 p.m.
Havens Conference Room

Present: Angela Becker, Sharon Calhoon (chair), Ann Cameron, Dmitriy Chulkov, Julie Diesman, Nancy Greenwood, Scott Jones, Gail MacKay, Donna McLean, Sue Ridlen, Chris Rivers, Kathy Ross, Allen Safianow, Ellen Sigler, and Bridget Whitmore.

Approval of Minutes

Nancy Greenwood requested a notation in the previous minutes that the reason for her absence was that she was in class during the meeting time. The minutes were approved.

Report of the Plans Subcommittee

Angela Becker from the Plan Subcommittee reported on Plans Review. The Plans Subcommittee made revisions to the feedback form. Eleven plans are turned in at this time. Those plans will each be reviewed by half the Subcommittee. The Plan feedback form will be posted on the Assessment Website.

General Education Assessment Progress Report

Sharon Calhoon distributed a list of faculty (and their courses) who volunteered to supply writing assignments for assessment of general education writing. Courses from the Schools of Arts and Sciences, Business, and Nursing are included. Twenty percent of the papers from each course will be randomly selected for assessment. Several Council members offered their courses for inclusion in the project. They are to email Calhoon to arrange for her to sample the papers. The rubric to be used for this assessment was previously distributed at Faculty Senate.

All-Campus Assessment Report

Our campus is in the third year of the current assessment process. Sharon Calhoon distributed a three-year report of programs which have turned in plans and reports. In addition to this list of plans and reports submitted, Sharon would like to add the summaries of the program assessment reports provided by the programs. She asked the council for input about what members would like to see in the All-Campus Assessment Report. Its purpose is to give feedback to the stakeholders of IU Kokomo. NIMS and Business have their program assessment reports on their Websites. Full assessment reports will be on the program's Website. The Assessment Website can link to those. The assessment website will be developed and managed by Kathy Ross of CTLA.

Suggestions were made by members for what could be in the summaries. Suggestions included:

- Show how assessment is structured; categories (what we do)
- Compare a program's student scores on a national test to national scores

- Group into general categories that have some similarities, such as content knowledge or critical thinking
- Use a model from another school similar to ours to report on assessment of student learning
- Use an organization for the summary that matches what accreditors look for
- Take a quantitative-qualitative approach—tallying number of reports and adding examples of good practice in a narrative.

The Council suggested choosing the most important qualities as determined by accreditation, and report both how many reports demonstrated these qualities and some examples of how various departments reported on those qualities.

In future, the Reports Subcommittee could mark different examples as they review the report to make the creation of the all-campus report more efficient.

Status of Assessment Website

CTLA has received some, but not all, of the assessment summaries. The Assessment Website will list all the programs and link to summaries when summaries are received.

The Council adjourned at 3:20 p.m.