

Assessment Council Meeting
Wednesday, September 28, 2005
2:30 – 3:45p.m.
Bogle Conference Room

Present: Angela Becker, Kelly Brown, Shaorn Calhoon (chair), Dmitriy Chulkov, Lori Collins, Mary Hansen, Scott Jones, Nadene Keene, Gail MacKay, Donna McLean, Sue Ridlen, Kathy Ross, Allen Safianow, Ellen Sigler, Robin Symonds, Bridget Whitmore, Earl Wysong, Marcia Andersen (secretarial support)

Absent: Aimee Ash, Jonathan Bohlmann, Sue Hendricks

Subcommittee Assignments

The committee welcomed the new members of the Assessment Council, Scott Jones, Sue Hendricks, and Jonathan Bohlmann. Current subcommittees are Co-Curricular, General Education, Program Plans, and Program Reports. If Council members wish to change subcommittee assignments, they may contact the chair. New members should inform the chair as to which subcommittee they wish to join (Bohlmann will join the Co-curricular subcommittee).

General Education Assessment

Members of the Assessment Council General Education Subcommittee met with Steve Cox, Chair of Educational Policies Committee (EPC), Mary Hansen, former chair of the Faculty Senate Assessment Committee, and other faculty interested in general education in May. The purpose was to determine how general education assessment should proceed. EPC has been working on student learning outcomes for general education at IU Kokomo, and expects to present a draft of these outcomes by December, 2005. As EPC is the Faculty Senate committee with purview over the curriculum, they will be designing the general education assessment plan.

Concerns were expressed regarding overlap on the Faculty Senate Assessment Committee and the Assessment Council. The Senate discussion last spring indicated that the Senate wanted the FSAC to oversee the work of the Assessment Council, and some members thought it would not be appropriate to sit on both committees (“how can I oversee my own work?” was the concern). Becker, Sigler, McKay, and Chulkov are on both committees. It is up to the individual members and the departments they represent to determine whether or not they should serve on both committees. (Note: After a meeting of the FSAC, members determined that their function was not one of oversight. FSAC simply serves as the body which receives the report from the Assessment Council and which determines what [if any] issues need to be taken to Faculty Senate.)

Report Format

Assessment Reports are due to the Assessment Council on October 31, 2005. As this is a transition year, some programs collected assessment data and are ready to report it using the old format, while others may be ready to report using the new format. The old format from the FSAC was distributed to Council members (see document “Learning

Assessment Report”). A starting draft of a new assessment report format also was distributed. The Program Reports Subcommittee will meet soon to finalize the report format. Calhoon will distribute that to other Council members for comment and vote as soon after the subcommittee meets as possible. (See document “Assessment Report Format”)

Announcements

Requesting Funds to Support Assessment Activities

An application process has been put into place for requesting funds for assessment costs (see document “CTLA Assessment Funds for Departments”). This process has been discussed with Academic Council. In future, departments should include their requests for support in their assessment plans to facilitate budget planning.

Plans Received to Date

Assessment plans for the following programs have been received:

School of Arts and Sciences

Humanities

Communication Arts

English

Humanities

NIMS

Biology

Chemistry

Computer Information Systems

Mathematics

SBSC

History/Political Science

Psychology

Sociology

M.B.A.

School of Continuing Studies

General Studies

Division of Education

(NCATE plan)

Academic Affairs

Academic Advising

CTLA

Learning Enhancement Center

Library

Student Affairs

Student Development and Campus Life

School of Business and Economics

B.S. in Business

All plans received prior to the end of the academic year were reviewed by a CTLA staff member (Calhoon or Ross) and a member of the appropriate subcommittee. Plans received during the summer were reviewed by CTLA staff only.

Assessment Institute

Council members Ash, Calhoon, Ross, and Sigler will be attending the 2005 Assessment Institute in Indianapolis on October 24 - 25, 2005. CTLA is also sponsoring the attendance of Julia Levashina, a new faculty member in Business.

Next meeting: Wednesday, November 16, 2005, at 2:30, in the Bogle Room.