

Producing an Academic Advisement Report

It is easier than you think!

Once you have logged in to OneStart

click on "Go to Student Center"



The screenshot displays the OneStart interface for Indiana University. The top navigation bar includes "Campus", "Services", "Notifications (10)", and "My Gr". The main content area is titled "Services > Student Self-Service". A sidebar on the left lists various services, with "Student Self-Service" highlighted. The main content area features a "Student Center" section with the SIS logo and a link to "Go to Student Center". Below this link are several bullet points describing the services available, such as viewing transcripts, bursar accounts, and admission status. There is also a "Need Assistance?" section with a link to the "Student Center Guide" and "Unavailable Hours" information. At the bottom, there is a "Services & Information" section with a link to "Academics". An arrow points from the text above to the "Go to Student Center" link.

INDIANA UNIVERSITY

OneStart

Campus Services Notifications (10) My Gr

Services > Student Self-Service

Student Center options

SIS

[Go to Student Center](#)

- View unofficial transcript, grades, advising reports
- View bursar account & financial aid
- View status of admission application
- Change my name/address; find ID number

Need Assistance ?

[Student Center Guide](#)

Unavailable Hours
Monday - Saturday, 5 to 6 am ET
Sunday, midnight to 8 am ET

MORE INFO: [UITS Support Center](#)

Services & Information options

Academics

Click on “My Academics & Grades”

The screenshot shows a student portal interface with several sections:

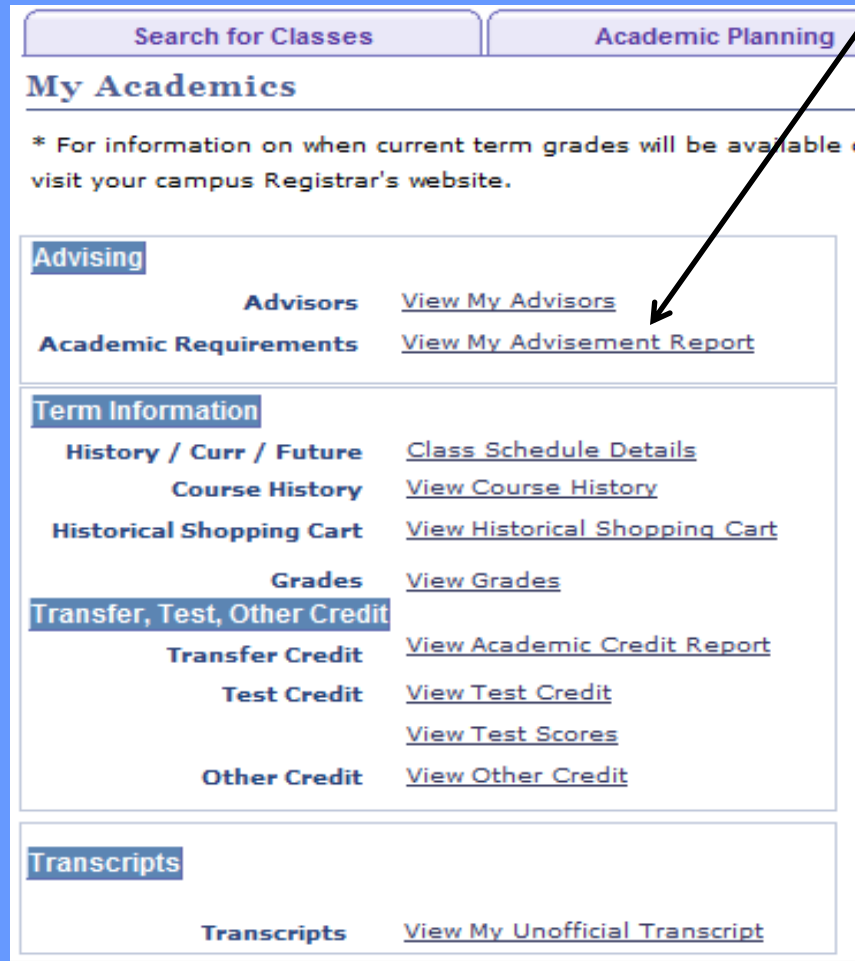
- Academics**
 - [Class Schedule Details](#)
 - [View Class Permissions](#)
 - [Search for Classes](#)
 - [Register & Drop/Add](#)
 - [My Academics & Grades](#)
- Finances**
 - My Account**
 - [Account Inquiry](#)
 - Financial Aid**
 - [View Financial Aid](#)
 - [Accept/Decline Awards](#)
 - make a payment ▶
- Personal Information**

On the right side, there are several utility boxes:

- SEARCH FOR CLASSES** (button)
- Holds**
 - Non Degree-One Term Only
 - details ▶
- To Do List**
 - No To Do's.
- Enrollment Dates**
 - [Open Enrollment Dates](#)
- Advisor**
 - Program Advisor**
 - Contact your Program Office.

An information box in the Academics section states: "See Class Schedule Details link for information on past, current or future course enrollment." An arrow points from the top of the slide to the "My Academics & Grades" link.

Click on “View My Advisement Report”



The screenshot shows a web interface with two tabs at the top: "Search for Classes" and "Academic Planning". Below the tabs is the heading "My Academics". A note states: "* For information on when current term grades will be available or visit your campus Registrar's website." The main content is organized into several sections:

- Advising**
 - Advisors** [View My Advisors](#)
 - Academic Requirements** [View My Advisement Report](#)
- Term Information**
 - History / Curr / Future** [Class Schedule Details](#)
 - Course History** [View Course History](#)
 - Historical Shopping Cart** [View Historical Shopping Cart](#)
 - Grades** [View Grades](#)
- Transfer, Test, Other Credit**
 - Transfer Credit** [View Academic Credit Report](#)
 - Test Credit**
 - [View Test Credit](#)
 - [View Test Scores](#)
 - Other Credit** [View Other Credit](#)
- Transcripts**
 - Transcripts** [View My Unofficial Transcript](#)

An arrow from the text above points to the "View My Advisement Report" link in the "Academic Requirements" section.

Choose Kokomo as Academic Institution and a report type – either with or without a transcript

What is available?

The selection of degree requirements immediately available is extensive. However, degree programs will continue to add and update Academic Advisement Report Services. If you run a report and it does not return Academic Advisement results, it is because a report does not yet exist for your major/plan. In this case, please contact your advisor. Reference <http://www.indiana.edu/> to obtain contact information for the campus and/or academic program.

Former students, if your report comes back without results, you will need to activate your records to generate an advisement report. For information, click on the 'I'd like to Return to IU' link on the OneStart self-service tab.

****this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

Academic Institution

Report Type

What-If Reports

Choose Kokomo as Academic Institution and a report type – either with or without a transcript

Quick What-If Report:

View how your coursework would apply to a different academic program, plan or subplan.

Course List What-If Report:

View how courses which you have not yet taken may apply towards your current academic program.

To produce your academic advisement report with your current major, click Go, do not use your enter key. If you want to see how courses fit into your major then proceed with the rest of this document

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Academic Institution	Kokomo	▼	go
Report Type	Degree Progress -No Transcript	▼	

What-If Reports

QUICK WHAT-IF

COURSE LIST WHAT-IF

Quick What-If Report:

View how your coursework would apply to a different academic program, plan or subplan.

Course List What-If Report:

View how courses which you have not yet taken may apply towards your current academic program.

You can also see where classes will fit, but you need to be careful. You should check with your advisor to be sure the courses do fit in that area.

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What-If Reports

QUICK WHAT-IF

COURSE LIST WHAT-IF

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View how your coursework would apply to a different academic program, plan or subplan.

Course List What-If Report:

View how courses which you have not yet taken may apply towards your current academic program.

In this box place the department as an example SOC-S and click search

Search for Classes Academic Planning My Academics & Grades

Academic Advisement Report

Course List What-If Analysis

Each line "Added" represents a course which you have not yet taken but want to see how it may apply toward your degree requirements.

Course List What-If Directions:

1. Subject: Enter the Subject of the "What-If" course (eg. ENG-W).
2. Select the yellow Search button.
3. Select the check mark associated with the "What-If" Course.
4. Units Taken: Review or adjust the credits associated with your "What-If" course.
5. Select the yellow Add button to simulate multiple courses at the same time. Repeat process.
6. Select the yellow OK button.
7. Review Results of how these "What-If" Courses apply toward your primary academic major/plan.
8. Look for notations of "Future" or "This is a what-if course." within the Advisement report results.

Subject




soc-s

****selecting ok will start the process and it may take a few minutes
please do not press any other buttons or links while processing is taking place****

Click on the check mark next to SOC-S 100 if that is the class you want.

Course List What-If Analysis Report

Course Search

Customize | Find | View All |  First  1-10 of 43  Last

	<u>Course ID</u>	<u>Subject</u>	<u>Catalog</u>	<u>Description</u>	<u>Requirement Designation</u>
<input checked="" type="checkbox"/>	042184	SOC-S	100	INTRODUCTION TO SOCIOLOGY	
<input checked="" type="checkbox"/>	042185	SOC-S	101	SOCIAL PROBLEMS AND POLICIES	
<input checked="" type="checkbox"/>	042195	SOC-S	161	PRINCIPLES OF SOCIOLOGY	
<input checked="" type="checkbox"/>	042197	SOC-S	163	SOCIAL PROBLEMS	
<input checked="" type="checkbox"/>	042198	SOC-S	164	MARITAL RELATIONS & SEXUALITY	
<input checked="" type="checkbox"/>	042205	SOC-S	216	SOC OF AMER ETHNIC DIVERSITY	
<input checked="" type="checkbox"/>	042210	SOC-S	230	SOCIETY & THE INDIVIDUAL	
<input checked="" type="checkbox"/>	042213	SOC-S	250	METHODS AND STATISTICS 1	
<input checked="" type="checkbox"/>	042215	SOC-S	252	METH OF SOCIOLOGICAL RESEARCH	
<input checked="" type="checkbox"/>	042228	SOC-S	302	ORGANIZATIONS IN SOCIETY	

Return

To add another class click add and repeat the process

Search for Classes

Academic Planning

My Academics & Grades


Academic Advisement Report

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6. Select the yellow OK button.
7. Review Results of how these "What-If" Courses apply toward your primary academic major/plan.
8. Look for notations of "Future" or "This is a what-if course." within the Advisement report results.

	Subject	Catalog Nbr	Description	Units Taken	Requirement Designation	
SEARCH	SOC-S	100	INTRODUCTION TO SOCIOLOGY	3.00		

Add a Course

****selecting ok will start the process and it may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

OK

CANCEL

When you are done adding classes click OK, do not use your enter key

Search for Classes Academic Planning My Academics & Grades

Academic Advisement Report

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	Subject	Catalog Nbr	Description	Units Taken	Requirement Designation	
SEARCH	SOC-S	100	INTRODUCTION TO SOCIOLOGY	3.00		
SEARCH	PSY-P	216	LIFE SPAN DEVELOPMENTAL PSYCH	3.00		

Add a Course

****selecting ok will start the process and it may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

OK **CANCEL**

Once you have done this the classes will show up on your degree progress report as: Future with 9999 as the term

Student must complete 15 hours from Arts and Science departments (COAS)
(IP)

Requirement Not Satisfied -

Units (required/actual/needed): 15.00/6.00/9.00

Term	Course		Description	Units	Grade	Code
Spr 2008	COAS-E	183	TOPICS IN ARTS & HUM	3.00	A-	EN
9999 Futur	SOC-S	100	INTRODUCTION TO SOCI	3.00		EN

This is a what-if course.

BGS General Electives (RQ14082) (IP)

Requirement Not Satisfied -

Must complete 51 hours of additional coursework (IP)

Requirement Not Satisfied -

Units (required/actual/needed): 51.00/12.00/39.00

Term	Course		Description	Units	Grade	Code
Fall 2007	BUS-W	100	BUS ADMIN INTRODUCTI	3.00	B	EN
Fall 2008	BUS-X	204	BUSINESS COMMUNICATI	3.00	A-	EN
Spr 2009	BUS-K	201	THE COMPUTER IN BUSI	3.00		EN
Spr 2009	OLS	263	ETHICAL DECISIONS IN	3.00		EN

Major: General Studies Plan

Requirements Not Satisfied