



INDIANA UNIVERSITY KOKOMO

Communications Specialist

Indiana University Kokomo is seeking a creative, energetic, and team-oriented individual to join the external relations staff as a communications specialist. This position reports to the director of communications and marketing and serves as a principal writer for the campus through print materials, media relations, electronic media, on-line and website. They will work with internal and external audiences to advance the visibility and goals of the campus and play an integral role in the development, implementation and on-going support of the new campus website. Minimum qualifications include a bachelor's degree in Journalism, English Communications or a related field and two years professional experience. Very strong written and interpersonal communication skills needed. Must be highly organized, able to multitask, work within deadlines and have experience with print, electronic and on-line media. Experience in higher education as well as knowledge of Indiana University Kokomo is a plus.

Review of applications will begin on April 3 and continue until the position is filled. Send a resume, along with a cover letter and the names, addresses, phone numbers and e-mail addresses of three professional references to: Mr. Jerre Fercho, Director of Human Resources, Indiana University Kokomo, P.O. Box 9003, Kokomo, IN 46904-9003. For more information about the campus and this position, visit our web site at www.iuk.edu. Persons with disabilities who need assistance to participate in this application process should contact the Office of Affirmative Action at 765-455-9529.

Indiana University is an Affirmative Action/Equal Opportunity Employer.