

**Indiana University Kokomo  
School of Arts and Sciences  
Application for Travel Form**

Complete the following form as thoroughly as you can. Once you have completed the form, please send a hard copy to Dr. Donna McLean, Overseas Study Advisor, IUK, Main Building Room 235, Kokomo, IN. 46904-9003 You will be notified as to the status of your application, but if you have any questions in the meantime, you may address them to [domclean@iuk.edu](mailto:domclean@iuk.edu) Please be aware that completion of this form does not necessarily guarantee acceptance into the course or on the trip.

Overseas Study Course you are applying for: \_\_\_\_\_

Student name: \_\_\_\_\_

Student Address: \_\_\_\_\_

Student phone number: \_\_\_\_\_

Student email address: (Students must have an online address for bulletins and updates): \_\_\_\_\_

**Student Profile:**

Major: \_\_\_\_\_ Course hours already completed: \_\_\_\_\_

Passport holder: yes \_\_\_\_\_ no \_\_\_\_\_ GPA: \_\_\_\_\_

Have you lived away from home for any extended period of time: yes \_\_\_\_\_ no \_\_\_\_\_

Please briefly describe your experiences living on your own:

Have you traveled overseas previously: yes \_\_\_\_\_ no \_\_\_\_\_

If yes, please describe experiences briefly:

Do you have any budgeting experience, (have you budgeted for a trip, major purchase or to save funds): yes \_\_\_\_\_ no \_\_\_\_\_

**Interest in current trip:**

Please briefly outline your academic interest in the proposed trip, (include academic goals, expected outcomes, benefits, what you hope to learn):

***Travel Request Form-- Student Profile, page 2***

Please briefly outline your personal goals for the proposed trip, (for example indicate why you chose to travel to this location, your social expectations, some of the activities or sites you are looking forward to visiting, etc.):

Please briefly outline any concerns you have related to traveling to this destination, (for example financial concerns, logistical concerns, separation from family, special travel requirements—such as food/diet, etc.):

Do you have any health concerns or special requirements that the instructor(s) should know about prior to departure? Please document these briefly: (for example mobility problems, vision impairment, diabetes, etc.)

Please list any special qualifications which you feel make you particularly qualified to participate in this overseas study experience. (For example, you might mention courses previously taken in the study area, jobs or student experiences which illustrate your flexibility, leadership skills, maturity or ability to communicate effectively, etc.)

*Travel Request Form—faculty recommendations, page 3*

As part of this travel application, you must include two letters of support from faculty. Please attach them to this form and complete the following information related to the faculty members:

**Faculty Contact #1**

Faculty Name: \_\_\_\_\_

Faculty contact information: \_\_\_\_\_

Your relationship to faculty member, (for example courses taken, length of time known, etc): \_\_\_\_\_

**Faculty Contact #2**

Faculty Name: \_\_\_\_\_

Faculty contact information: \_\_\_\_\_

Your relationship to faculty member, (for example courses taken, length of time known, etc): \_\_\_\_\_

Thank you for your interest in IUK's overseas study opportunities. Someone will contact you to confirm receipt of your paperwork.