



The following reference sources provide information relevant to careers. They are available in the reference collection or via the Web as indicated. This is not a comprehensive listing.

Handbooks and Encyclopedias

Encyclopedia of Careers and Vocational Guidance Ref HF 5381 .E52

This five volume resource gives up-to-date overviews of industries, article on careers and Web sites to assist in locating additional information.

[Occupational Outlook Handbook](#) Ref HD 8051 .A62

This is a labor guide outlining career outlooks, preparation, employment and earning for most occupations.

[IUCAT](#)

Use the Indiana University Libraries online catalog, [IUCAT](#), to locate books on occupations. To get the best results in IUCAT enter the career you are researching and vocational guidance or career development.

Some examples of terms that could be used are:

- Journalism vocational guidance
- Nursing vocational guidance
- Psychology vocational guidance
- Teaching career development

If you are looking for materials to assist in job hunting, preparing for interviews, or how to prepare cover letters or resumes, some examples of terms that can be used are:

- Cover letters
- Employment interviewing
- Job hunting
- Resumes

Several of the resources that you may locate in [IUCAT](#) are e-books which are part of the Inspire Career Collection. This collection of career materials is available via NetLibrary to citizens of Indiana via the Inspire Web site: <http://www.inspire.net> .

Many of the resources that you locate in [IUCAT](#) may have a Kokomo location of "Career Materials". These materials are housed in the [Office of Career Services](#) located in the Kelley Student Center room 200.

Web Resources

Sites for locating information about careers:

[*America's Career InfoNet*](#)

[*Exploring Occupations*](#)

[*Learn More Resource Center*](#)

[*O*NET OnLine \(Occupational Information Network\)*](#)

[*Princeton Review Online: Career*](#)

[*The Riley Guide: Employment Opportunities and Job Resources on the Internet*](#)

Sites for locating job posting:

[*America's Job Bank*](#)

[*CareerBuilder.com*](#)

[*CareerOne Stop*](#)

[*job-hunt.org*](#)

[*JobWeb*](#)

[*Monster*](#)

[*MonsterTRAK*](#)