

INDIANA UNIVERSITY KOKOMO LIBRARY CIRCULATION POLICIES

1.) You must present your Indiana University Borrower's Card to check out materials. Any resident of the state of Indiana with a valid Indiana Driver's License or proof of residency may be issued a borrower's card. If you forget your card, you will not be allowed to check out materials. Lost or stolen cards may be replaced by paying a \$5.00 fee.

2.) Materials checked out on your card are your responsibility. You are responsible for being aware of the policies (due date, fines and fees for late materials) associated with checking out that item. Loan periods and fines are listed on the reverse side. Non return of materials is a Class C infraction (Indiana Public Law No.206).

3.) Item(s) may be renewed provided there are:

No outstanding fines on the item(s);

No holds or recalls placed on the item(s).

To renew any item(s) you must present your IU Library Borrower's Card and the item(s) at the circulation desk. No phone renewals allowed.

IU affiliated users may renew materials using the "My Account" function within IUCAT at <http://www.iucat.iu.edu>

Indiana University is an equal opportunity / affirmative action institution.