

Gail L. MacKay

Associate Librarian

Indiana University Kokomo Library
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EDUCATION

Ball State University	Muncie, IN	Master of Library Science
Purdue University	West Lafayette, IN	Bachelor of Arts in English Education

PROFESSIONAL EXPERIENCE

Indiana University Kokomo Kokomo, IN Instruction/Reference Librarian 1994-
Responsibilities include: Major accountability is the library's instruction/information literacy program. Coordinate all library instruction – schedule librarians to teach all sessions; schedule all activities in the library classroom; review all evaluations of librarian's instructional sessions. Deliver over 50% of all scheduled library instruction activities. A primary responsibility involves the library sessions required of 100% of all freshmen enrolled in English composition I & II – develop goals/objectives/outcomes for library sessions; design content of these sessions; assess/evaluate/revise instruction as appropriate. Tenure track position.

The reference desk accounts for 25-33% of my time each week.

Indiana University Kokomo Kokomo, IN Part-time Reference Librarian 1992-94
Responsibilities included: Reference desk; walk-through tours; occasional classroom instruction.

Taylor Jr/Sr High School Kokomo, IN Media Director 1982-83
Responsibilities included: Director of library services; preparing the Media Center's budget; maintaining the collection – ordering, cataloging, and processing all materials for the school library; supervising two library clerks – one in audio/visual and one performing general secretarial duties. Also trained, supervised, and assigned grades for 18-20 student library assistants enrolled in a for-credit course each semester. Taught library skills as requested by faculty.

Taylor Jr/Sr High School Kokomo, IN English Teacher 1977-82
Responsibilities included: Teaching English literature, grammar and composition to students in grades 7-12. I taught at all grade levels 7-12, as assigned, over my time in this school system. I received tenure.

PROFESSIONAL LIBRARY ACTIVITIES

American Library Association, 1995-

Association of College and Research Libraries Division (ACRL), 1995-

Instruction Section of ACRL, 1995-

Library Instruction Round Table (LIRT), 1995-

Reference Division, 1995-

Library Orientation/Instruction Exchange (LOEX), 1995-

Indiana Library Federation, 1994-

Indiana Academic Library Association (IALA), 1994-

Reference Division, 1994-

Bibliographic Instruction/User Education Section (BI/UE), 1994-

Steering Committee, 1995-

Co-Chair (elected), 1998-99; 1999-2000

District 2, 1994 -

Vice-Chair/Chair Elect (appointed), 1994-95

Chair (elected), 1995-96

Past-Chair (elected), 1996-97

Indiana University Librarians' Association, (InULA), 1994-

Executive Board, 2001-

Member-at-Large (elected), 2001-2003

Member-at-Large (elected), 2003-2005

Professional Development Committee, 1996-97

Chair (appointed), 1997-98

Chair (appointed), 1998-99

ACADEMIC COMMITTEE SERVICE

Indiana University Libraries

Indiana University Libraries Faculty Council (IULFC), 1995 - current

Indiana University Librarians Research Committee, IU Kokomo Campus Liaison

(appointed), 1997-1999; 2005-2007; 2008-2010

Promotion & Tenure Committee, Regional Campus Representative (appointed), 2002-03

Librarian Faculty Review Board (elected), 1998-00; 2000-02

Chair (elected), 1998-99

Secretary, IULFC Board (elected), 1996-97

Librarians' Day Committee 1995-96; 1996-97; 1997-98; 1998-99

Regional Campus Representative (elected) 1995-1997.

Revised IULFC Operational Guidelines, 1995-96.

Regional Campus Nominating Committee, 1995-97

Horizon Communication and Training Committee (HCTC), 1997

Communications Subcommittee, 1997

Indiana University Kokomo

Faculty Senate, 1994-

Educational Policies (formerly Curriculum) Committee, 1994 - current

Secretary, 1995-96

Honorary Degree Committee, 2000-01; 2001-02

Assessment Committee, 2001- current

Assessment Council, 2005 – current (Library Representative)

General Education Sub-Committee, 2005- current;

Freshman Seminar Advisory Committee, 1995-96

Library Administrative Review Committee, 1995-96; 1999-2000; 2006-07

Promotion and Tenure Committee, 1995-96

Search and Screen Committee for Government Documents/Reference Librarian, 1995; 2000

Search and Screen Committee for Technical Services Librarian, 1998

Teaching Excellence Recognition Award (TERA) Committee, Chair 1999

Teaching Excellence Recognition Award (TERA) Committee & Trustees Teaching Award Committee, member, 1997; 1999; 2001; 2002 & 2003

Search and Screen Committee for Library Director, 2003; 2004; 2008

PROFESSIONAL DEVELOPMENT

CONFERENCES, WORKSHOPS, & PRESENTATIONS

American Library Association

Annual Conference, Chicago, IL, 1995

Annual Conference, Washington, D.C., 1998

Annual Conference, Toronto, Ontario, Canada, 2003

Midwinter Meetings, San Diego, CA, 2004

Association of College and Research Libraries (ACRL)

9th National Conference, Detroit, MI, 1999

11th National conference, Charlotte, NC, 2003

Library Orientation and Exchange (LOEX)

Annual Conference for Library Instruction, Denton, TX, 1995

Annual Conference for Library Instruction, Ypsilanti, MI, 1996

Annual Conference for Library Instruction, Ypsilanti, MI, 1998

Annual Conference for Library Instruction, Houston, TX, 1999

Annual Conference for Library Instruction, Ypsilanti, MI, 2000

Annual Conference for Library Instruction, Ypsilanti, MI, 2001

Annual Conference for Library Instruction, Ypsilanti, MI, 2002

Annual Conference for Library Instruction, Ypsilanti, MI, 2004
Annual Conference for Library Instruction, Louisville, KY, 2005
Annual Conference for Library Instruction, Chicago, IL, 2008

Indiana Library Federation (ILF)

Annual Conference, Indianapolis, IN, 1995 –
(I annually attend this three-day state conference.)

WORKSHOPS

Indiana University Faculty Leadership Institute, Indiana University-Purdue University Indianapolis (IUPUI), University Place Conference Center and Hotel, Indianapolis, IN, June 1 – 5, 1999

Indiana Cooperative Library Services Authority (INCOLSA)
American Library Association LAMA Institute of the Year, *Libraries in the Digital Age: Visions for the Future and Road Maps for Change*, Adams Mark Hotel, Indianapolis, IN, September 23, 1999

Edward C. Moore Symposium on Teaching Excellence, *Strategizing for Learning: The Role of Outcomes in University Education*, University Place Conference Center, Indiana University-Purdue University Indianapolis (IUPUI), Indianapolis IN, March 9, 2001

Preventing and Detecting Plagiarism in the Digital Environment: An Asynchronous Online Workshop co-sponsored by the Alfred P. Sloan Foundation and the University of Maryland Center for Intellectual Property and Copyright, April 2-13, 2001.

PRESENTATIONS

CAMPUS

Introduction to Computers in Nursing, presented for the Continuing Education in Nursing series at Indiana University Kokomo. (3 CEU's) Presented six classes: March 20, 1996; April 17, 1996; September 4, 1996; October 16, 1996; January 28, 1997; April 29, 1997.

Databases & Demonstrations, Spring Faculty Convocation, Indiana University Kokomo, January 9, 1998. Designed and presented a workshop for IUK faculty on the library's compliment of databases. Workshop was presented twice in a round robin format.

Critical Thinking the Web, and Your Students: A Workshop for Faculty, Indiana University Kokomo, March 2000

Overviewed the library's student presentation on Web Evaluation containing valuable, biased, parody sites and led an informal discussion of student searching practices as observed by the campus librarians and self-reported by the students themselves on evaluation sheets. Developed a handout containing sites that faculty could use to expand on the library presentation. Some sites contained lesson plans with PowerPoint slides for classroom use (and appropriate permissions) others provided additional methods and criteria for evaluating Web sites.

Using the New IUCat: Faculty Development Workshop, Indiana University Kokomo, February 13, 2001

Presented an overview and introduction of *What is IUCat?* Demonstrated several types of searching processes including examples of *Browse*, *Author*, and *Keywords Anywhere* searches. Developed a hands-on exercise containing useful hints and a guided, step-by-step set of practice searches designed to orient faculty to the new Web-based catalog.

Plagiarism and the Internet, Brown Bag Lunch Series, Indiana University Kokomo, November 12, 2002

Through the online use of a computer and video projector, this presentation on Internet plagiarism visited term paper mill sites and detection software sites; as well as sites that included comprehensive information for university faculty members on Internet plagiarism. I also ran a demo search on ways that faculty can attempt to verify the source of suspected passages using a keyword search in the library database EBSCO*host*. I created a handout for this presentation that included the sites that I was using. I also designed an instrument distributed over *Zoomerang.com* that surveyed the faculty's opinions on plagiarism. I reviewed the aggregated answers during the presentation. Three other handouts, with open permissions, contained 1) the research results of several surveys on Internet plagiarism; 2) a set of student exercises on the effects of plagiarism in "real-life"; and 3) several additional Web addresses and further information on term paper mills not viewed in this presentation.

Publication Venues for the Scholarship of Teaching and Learning, Indiana University Kokomo, February 2003

Invited to make a presentation on publishing the scholarship of teaching and learning (SoTL). Prepared a handout containing list of electronic, Web, and print sources that publish SoTL. Demonstrated Web resources in this area.

INDIANA UNIVERSITY

Selected Resources for Publishing the Scholarship of Teaching and Learning, Faculty Colloquium on Excellence in Teaching, (FACET) Retreat, May 22, 2004. Created PowerPoint slides; put together a handout; used a Pocket PC and mini data projector for the presentation.

STATE

Internet for the Clueless, Indiana Library Federation, District 2 Fall Conference, Frankfort, IN, September 15, 1995. Introduction to Internet for Librarians. Contained a PowerPoint presentation and handouts.

Talk Table: Overcoming Resistance: Motivating Students to Join the Information Age, Indiana Library Federation, Bibliographic Instruction/User Education Section, Annual Conference, Indianapolis, IN, May 1, 1997. Moderated a talk table discussion group for the section.

Web Site Evaluation for Everyone: Teaching Users to Make Better Choices, Indiana Library Federation, Bibliographic Instruction/User Education Section, Annual Conference, Indianapolis, IN, April 7, 1998. Moderated the section's panel discussion. Presented introduction, overview and concluding remarks.

Teaching the Internet: It Takes a Village (Poster Session) in the Exhibit Hall. Indiana Library Federation, Bibliographic Instruction/User Education Section, Annual Conference, Indianapolis, IN, March 14, 2000. Set-up the computer demonstration, prepared the bulletin board, and duplicated handouts. Answered any questions asked during the presentation.

NATIONAL

Teaching the Internet: It Takes a Village, Association of Christian Librarians, Taylor University, Upland, IN, June 12, 1998.

Association of Christian Librarians invited me to present a 60-minute overview and demonstration of a presentation on basic Internet training that I developed for Indiana University Kokomo students. Over 50 people attended my break-out session.

Teaching the Internet: It Takes a Village, Association of College and Research Libraries (ACRL), Detroit, MI, April 9, 1999.

Poster session proposal accepted for presentation at the national conference of this major academic library organization. Showcased the PowerPoint slides and the 5 handouts that accompany this presentation.

PUBLICATION:

I was the lead author (with two co-authors) of an online article: MacKay, G., et al. (2006) [IDEA Objective #9](#): Learning how to find and use resources for answering questions or solving problems. *POD - IDEA Center Learning Notes*. Manhattan, KS: The IDEA Center. Retrieved April 9, 2007 from: http://www.idea.ksu.edu/podidea/index_learning.html

GRANT:

In 2006, I submitted a *Request for Proposals* from the campus Center for Teaching, Learning and Assessment and received almost \$900 from the Commitment to Excellence funds for participation in a series of online seminars and workshops dealing with information literacy instruction and assessment. These national workshops were jointly sponsored by the Association of College and research Libraries (ACRL) and the TLT Group an Affiliate of the American Association for Higher Education; its mission is to motivate and enable institutions and individuals to improve teaching.

AWARDS & RECOGNITIONS

CAMPUS

Teaching Excellence Recognition Award (TERA) – 1998

Awarded a certificate and a check for \$1,000 by a committee of faculty members reviewing applications for this award

Teaching Excellence Recognition Award (TERA) – 2000

Awarded a certificate and a check for \$1,000 by a committee of faculty members reviewing applications for this award.

Trustees Teaching Award – 2004

Awarded a certificate and a check for \$2,500 by a committee of faculty members reviewing applications for this award

Trustees Teaching Award – 2005

Awarded a certificate and a check for \$2,500 by a committee of faculty members reviewing applications for this award

INDIANA UNIVERSITY

Associate Librarian with Tenure

The University President and the Board of Trustees of Indiana University approved my dossier at the March 31, 2000 meeting. I received promotion to Associate rank, effective July 1, 2000; tenure was effective, July 1, 2001

Faculty Colloquium on Excellence in Teaching (FACET), (elected) – 1999

I am one of just four librarians, university-wide, who have been elected to FACET in its almost 20-year history. FACET was established as an Indiana University Presidential Initiative in 1989 **to promote and sustain teaching excellence. As of 2008, FACET numbers over 300 full-time faculty members, chosen through an annual campus and statewide peer review process.

CERTIFICATIONS

Indiana (State) Librarian Certificate
Indiana (State) Teacher’s License (Life)

COMMUNITY VOLUNTEER EXPERIENCE

**Girl Scouts of Tribal Trails Council, Logansport IN
Volunteer**

1983-

Troop Leader	1983-1992
Advisor to Older Girl Program	1986-1993
Trainer, Cadette-Senior Leaders	1987-1993
Rep., National Program Conference	1989
National Certification--Training	1991
Delegate, National Convention (elected)	1993;& 1996
Board of Directors, 1st Vice-president (elected)	1994-1995
Board of Directors, President (elected)	1995-2004

As a volunteer, I have been involved in Girl Scouting at levels ranging from the leadership of a local troop to participation in the governing of the organization at the national level. I have been most active with the Training of adult volunteers and with the governance and board of directors of the local Council which cover a seven-county area of North Central Indiana.

Board of Directors, President (elected) 1995-2004

I completed three three-year terms as president of the local Girl Scout Council. Tribal Trails Girl Scout Council included seven of the eleven counties that IUK serves, and its Board members reflect that geographic diversity. The facilities of IU Kokomo were made available on several occasions not only to the local board, but also to members of the National Board of Directors and to the National staff who sometimes traveled to Councils on business.

Major accomplishments of the Board of Directors during my terms included the completion of a time-consuming chartering and self-assessment process; the completion of the strategic plan; and the development of long-range goals and objectives for membership, program, communication, human resources, property and funding. Improvements made to the properties during my tenure as president included both the sale and the acquisition of significant pieces of property. In January 2003, a property adjacent to the Council office was purchased to provide a buffer to the 40-acres already in use at that site. In February 2004, a 50-year old unused camp property was sold. The Board approved brand new ADA compliant restroom/shower facilities. The Council received a \$60,000 community foundation grant to assist with the conversion from a well-water/septic system to city water and sewage lines. Additionally new carpet and paint throughout the office building and program center; a new telephone system with voice mail; and a new patio and picnic shelter area were installed.

I have used my professional teaching/training skills to conduct several board level trainings— Nominating Committee Training, New Board Member Orientation, and Delegate Training for the Council Annual Meeting. I use my presentation skills in designing and delivering the State of the Council message at the Annual Meeting each year as well as with the allocations boards of seven United Ways/United Funds in making Girl Scout needs known in their local communities.

My teaching background had served me well in my work with girls and young women. It has also provided a solid background for becoming a Girl Scout trainer. I have attended two intensive courses at the Girl Scout National Training Center--Edith Macy Conference Center-- in New York. The National organization takes training and adult development quite seriously and employs a staff with advanced degrees in adult learning to certify local training supervisors. Councils are expected to have a certified trainer, and I hold this certificate for Tribal Trails Girl Scout Council. My Girl Scout training in adult learning theory and methods has been a wonderful foundation for working with the many "nontraditional" students enrolled at Indiana University Kokomo.