

It is your responsibility to be aware of the parking/traffic regulations of Indiana University Kokomo. They are provided for your convenience and safety. Please read carefully.

Vehicle Regulations

The purpose of parking and traffic regulations is to maintain the efficient flow of traffic on the campus and to provide parking facilities for faculty, staff, students, and visitors. Money derived from the parking system is used to operate, maintain, improve, and expand parking facilities at IU Kokomo.

General Regulations

Campus parking facilities are patrolled from Monday–Friday, 8 a.m.–10:30 p.m.; Saturdays, 8 a.m.–5 p.m.; and Sundays, 1–6 p.m. Regulations are subject to amendment.

- All vehicles must properly **display** a valid parking permit on the rearview mirror post with the numbers facing out, in order to park in designated parking areas of the IU Kokomo campus. Vehicles not displaying a valid parking permit will be ticketed, and the vehicle owner will be held responsible for all fines incurred.
- The speed limit for motor vehicles on university property is 15-miles-per-hour.
- A legal parking space is between two (2) white or green lines. You must have a white or green line on each side of your vehicle. Lack of space adjacent to any building is not considered a valid reason for violation of regulations.
- Legal parking of motor vehicles on university property is confined to areas designated for that purpose. Parking is prohibited on the oval drive, driveways, lawns, in crosswalks, fire lanes, loading and service vehicle docks, entrances to buildings, or any other areas where parked vehicles could interfere with the use of the university facilities by others. Violators are subject to ticketing and towing charges.
- For information on motorcycles, motorbike, and motor scooter parking, contact Parking Operations, Main Building, Room 113.
- The person in whose name a parking permit is issued is responsible for all violations by all vehicles displaying that parking permit. A citation is not excused because another person was using the permit.
- Any vehicle in violation of parking regulations, or any that appears to be abandoned, may be towed and stored at the owner’s expense.

- IU Kokomo honors valid faculty/staff and student parking permits, in comparable parking areas, issued by all Indiana University campuses as well as the other state universities of Indiana. All faculty/staff will be issued “A” parking permits. The “A” permit does not indicate a special parking lot on the Kokomo campus. This was done to make it more convenient for parking on other IU campuses.
- Bicycles must be parked in bicycle racks at the east end of the Main Building and at the east entrance to the East Building. No parking permit is required. Do not chain or lock bicycles to undesignated university property or in areas prohibited by fire codes (such as doorways, fire exits, fire plugs).
- Any accident involving a motor vehicle on IU Kokomo property must be reported to the Office of Safety and Security, Kelley Student Center, Room 107, (765) 455-9363 or Ext. 363, from any campus/house phone. This office is open Monday–Friday, 8 a.m.–10:30 p.m.; Saturdays, 8 a.m.–5 p.m.; and Sundays, 1–6 p.m. Outside the above hours, report accidents to the Physical Plant Department in the Main Building, (765) 455-9273 or Ext. 273, from any campus/house phone.
- Students, faculty, and staff are not permitted to park in spaces designated as Visitor Parking.
- Parking on the drive leading to the stage entrance of Havens Auditorium is strictly prohibited.
- Full-time faculty and staff cannot purchase student parking permits when enrolled in classes.
- Due to liability reasons, the university is not allowed to unlock vehicles. The vehicle owner needs to call a locksmith or other private vendor if assistance to open the vehicle is needed.

Parking Space Designations Faculty and Staff Permit Areas

All areas for faculty/staff parking are clearly marked and are restricted to those vehicles bearing a valid faculty/staff permit. Parking lots are referred to by the following legend:

- A. Havens Parking Lot
- B. Main Building Parking Lot
- C. Hunt Hall Parking Lot
- D. Kelley Student Center Parking Lot
- E. Observatory Parking Lot
- F. Parking Garage and Surface Lot
- G. Early Outreach Parking Lot
- H. Continuing Education Parking Lot

The following areas are reserved for faculty/staff:

- Lot A faculty/staff parking north of the Main Building will include parking north of Havens Auditorium (upper level) and the lower level north of the Main Building in areas with the white parking stripes.
- The faculty/staff Lot D east of the library is restricted 24 –hours per day to faculty and staff.
- Lot D faculty/staff parking is not permitted in parking spaces designated Handicapped Parking, Student Parking, Child Care Parking, or Visitor Parking without the appropriate permit.
- Lot F is available to faculty/staff and students. All parking spaces on the IU Kokomo campus require a permit. Visitors should obtain a temporary parking pass at the Welcome Center in the Kelley Student Center to park in visitor spaces.

Student Permit Areas

Student parking areas are restricted to those vehicles bearing a valid student permit. Students may park in areas between the green parking stripes north of the Main Building (Lot A, the two northern rows immediately south of the woods). Student parking also includes most of Lot D and all areas of Lot B and Lot F, except as marked. Student parking is not permitted in parking spaces designated Handicapped Parking, Faculty/Staff Parking, Child Care Parking, or Visitor Parking without the appropriate permit.

Handicapped Permit Areas

Certain spaces in Lots A, B, C, D, and F are designated as Handicapped Parking. These spaces are clearly marked. A state-issued permit for handicapped parking must be displayed along with your regular university permit. In the event that all handicapped parking spaces are occupied, you will be allowed to park in the first available faculty/staff or student unoccupied spaces.

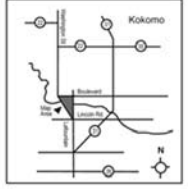
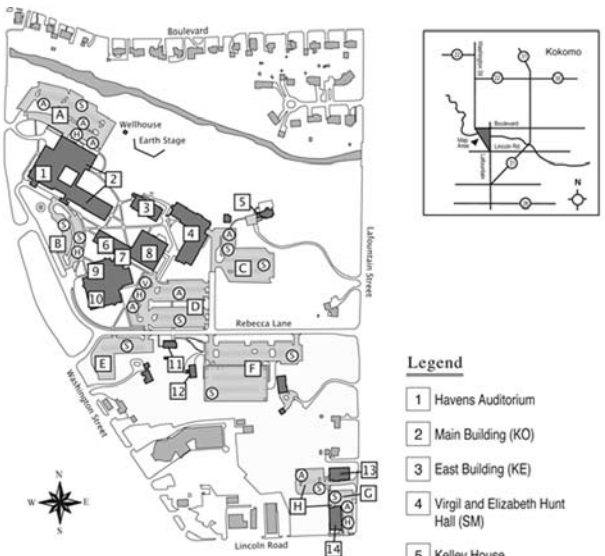
Visitor Parking Area

Parking spaces reserved for visitors to the campus are located in the Kelley Student Center Parking Lot D. Visitors may obtain a temporary parking pass by signing in at the Welcome Center located in the Kelley Student Center. These spaces are not to be used by faculty, staff, administration, or students. Refer to campus map for location.

Child Care Area

Two spaces in the Kelley Student Center Parking Lot D east of the library are designated for Little Learners Child Care Center clients. These spaces are provided for individuals who need to bring their children to the child care center or retrieve them after class. There is a 10-minute limit on this parking area. Using these spaces for any other reason will result in a parking citation.

Indiana University Kokomo



- Legend**
- 1 Havens Auditorium
 - 2 Main Building (KO)
 - 3 East Building (KE)
 - 4 Virgil and Elizabeth Hunt Hall (SM)
 - 5 Kelley House
 - 6 Purdue University College of Technology Kokomo (KC)
 - 7 Welcome Center & Alumni Hall
 - 8 Kelley Student Center (KC)
 - 9 Art Gallery
 - 10 Library (KA)
 - 11 Observatory (OY)
 - 12 Grounds Shop
 - 13 Continuing Studies (KM)
 - 14 Early Outreach

Parking Lots

- A Havens Parking Lot
- B Main Building Parking Lot
- C Hunt Hall Parking Lot
- D Kelley Student Center Parking Lot
- E Observatory Parking Lot
- F Parking Garage and Surface Lot
- G Early Outreach Parking Lot
- H Continuing Studies Parking Lot

Designated Parking Areas

- A Faculty and Staff Parking
- S Student Parking
- V Visitor Parking
- H Handicapped Parking

University Vehicle Area

Six spaces located at the rear of the Main Building (Lot A) are designated as University Vehicle Parking and are clearly marked as such. Only Indiana University vehicles are permitted to use these spaces.

Truck Turn-Around

An area north of the Main Building is designated for trucks to use as a pull-in area for backing up to the loading dock. Parking in this area is prohibited; vehicles parked there will be issued parking citations.

Violations and Fines

These regulations are internal administrative regulations of the university and do not replace state laws or municipal ordinances.

Fines

- Unauthorized parking in handicapped zone: \$50.
- Parking in fire lanes , subject to city fines: \$85.
- All other fines: \$25.

Towing

Any vehicle in violation of university parking regulations, or any that are apparently abandoned, may be towed by the contract wrecker company and stored at the owner's expense. It will be the owner's responsibility to pay for the tow at the contract wrecker company lot. All tickets must be paid prior to the vehicle being released from the wrecker company. If a tow truck is called to the campus and the owner of the vehicle appears and pays all tickets before the car is towed away, the vehicle will be released to the owner upon payment of a dry run charge to the driver of the tow truck.

Parking Operations

The Parking Operations office is located in the Main Building, Room 113. The office hours are Monday–Thursday, 1–3 p.m., and Fridays, 8–11 a.m. and 1–5 p.m. For appointments outside the regular office hours, call (765) 455-9557.

Payment of Fines

All traffic notices are to be paid within seven days of the date of infraction. Payment may be paid in cash or by check payable to Indiana University Kokomo or IU Kokomo. The traffic notice should accompany payment. Payments can be made by mail, at Parking Operations during normal office hours or by special arrangement made by calling Parking Operations at (765) 455-9557.

Appeal of Traffic Notice

Citation appeals must be filed in writing using the IU Kokomo appeal form. The form must be picked up at Parking Operations, (Main Building, Room 113), the Welcome Center (Kelley Student Center, Alumni Hall), or on the Web at <http://www.iuk.edu/~kospfac/pdf/ParkingAppeal.pdf> .

Permits

Student and faculty/staff permits must be hung from the rearview mirror post with the numbers facing out. For vehicles not having a rearview mirror post, permits must be clearly visible in the center of dash.

Tickets will not be issued the first week of classes for not displaying a permit in student areas only. However, warning notices will be placed on windshields of vehicles not displaying a permit. Students who do not have a permit at the time classes begin should go to Parking Operations, Main Building, Room 113, to obtain one. Tickets will be issued beginning the second week of classes for not having a permit.

Students registering after August 10, 2007, for fall; December 17, 2007, for spring; April 30, 2008, for summer, must pick up their permits in the parking office even if they are being billed for the permits.

Students who purchase a parking permit and then want to return the permit must do so by the end of the first week of classes to receive a refund. Permits should be returned to Parking Operations. No refunds for parking will be given after the first week of classes consistent with campus policy.

Handicapped Permits

Individuals using handicapped parking facilities must have a state-issued permit, in addition to an IU Kokomo parking permit.

Fee Schedule

1. Faculty, Administrative Staff
 - a. Full-time: Based on salary.
 - b. Part-time faculty: Subject to credit load.
 - c. Additional permit: \$10.
2. Clerical, Service, Technical Staff
 - a. Full-time: Based on salary.
 - b. Additional permit: \$10.
3. Students
 - a. On-campus credit students: \$4.40 per credit hour.
 - b. Continuing education students: \$3 per non-credit course.

Authority

20.12-3.5-2.1C.ACTS 1977 P.L.329, S.1 defines the powers and duties of University Police and powers relating to traffic and parking control. The regulations applicable to traffic and parking may include, but are not limited to the following:

(a) Provisions governing the registration, speed, operation, parking and times, places, and manner of use of motor vehicles, bicycles, and other vehicles.

(b) Provisions prescribing penalties for the violation of regulations may include the imposition of reasonable charges, the removing and impounding of vehicles which are operated or parked in violation of the regulations at the expense of the violator, and the denial of permission to operate vehicles on the property of such an institution.

(c) Provisions establishing reasonable charges and fees, approved by the Trustees of Indiana University, for the registration of vehicles, and for the use of parking spaces or facilities owned and operated by such an institution.

The law does not limit or restrict the powers of any other governmental authority with jurisdiction over public streets, roads, or alleys.

Changes and Modifications

Amendments to these regulations will be announced in IU Kokomo publications, in e-mail, and online. Motor vehicle operators are also expected to rely upon and to observe parking signs to note any changes in facilities or in regulations. The Office of Administration may be contacted at (765) 455-9231 with questions or to obtain assistance regarding regulations.

Indiana University Kokomo

Parking Operations

2300 S. Washington St.

P.O. Box 9003

Kokomo, IN 46904-9003

(765) 455-9557

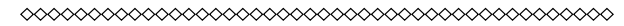
E-mail: kopark@iuk.edu

Indiana University is an affirmative action/equal opportunity institution. Individuals needing this information in an alternative format should contact the Office of Affirmative Action at (765) 455-9529.



INDIANA UNIVERSITY
KOKOMO

PURDUE UNIVERSITY COLLEGE
OF TECHNOLOGY KOKOMO



2007–2008 PARKING

INFORMATION AND POLICY GUIDE

