

Available Resources

Please visit, **Student Activities, KC 210** in order to borrow any of our leadership resources. Discover what you are looking for in the following categories: **Teambuilding, Leadership, Programming, Assessment, Service-Learning, Civic Engagement, Misc. and Videos!**

Teambuilding

- **Energize your Audience! 75 Quick Activities that get them STARTED...and keep them GOING** (Ukens L., Lorraine)

Energize Your Audiences was written to help facilitators provide the icebreakers, energizers, and group challenges that are so critical to the active learning process; and all take fifteen minutes or less. These quick activities will get participants started and keep them going throughout training sessions or meetings.

Ice breakers are designed to have participants become acquainted and mix together. This helps support the early stages of the group's development as members build a sense of comfort, as well as a sense of belonging.

Energizers are premeditated to invigorate the participants and increase their attention levels. These are especially useful after breaks in the session or as transitional experiences when introducing new topics.

Group challenges are intended to promote group cohesion through participation in a group event. The activities are designed to challenge the physical or mental capabilities of the participants, and they require the joint efforts of group members to complete the assigned tasks.

- **ICEBREAKERS; A Sourcebook of Games, Exercises and Stimulations** (Jones, Ken)
ICEBREAKERS is a complete resource of developmental skills, creative talking points, and illustrations to situations in the real world. This source is an interactive vessel designed to "warm the atmosphere." Designed to help people mix in a variety of situations and to challenge the participants in an intellectual, imaginative, artistic, diplomatic, managerial, and organizational way all using communication skills.

Containing three categories: games, exercises and simulations.

- (a) as a game in which players have a duty to try to win
- (b) as an exercise dealing with problems, puzzles, issues
- (c) as a simulation involving 'professional' roles and functions?

Leadership

- **The Big Binder of Leadership Activities** (Agati, Tony, Christy, Laurel, etc.)

This binder is an outstanding source of leadership activities. With one-hundred and twenty-three pages of detailed descriptive ideas for teamwork building it could be a quick easy resource for planning retreats, seminars, workshops and much more.

Each activity contains:

- (a) Title
- (b) "Audience"
- (c) "In a Nutshell"
- (d) "The Recipe"
- (e) "Breaking it Down and Wrapping it up"
- (f) "Notes & Variations"
- (g) "Complimentary Resources"

- **STUDENT LEADERSHIP PRACTICES INVENTORY, 2nd Ed.** (Kouzes M. James, Posner Z. Barry)

Including a facilitator's guide, student workbook and scoring software, this is a complete approach to the leadership development program. It is advanced in leadership as a measurable, learnable, and teachable set of behaviors.

This 360° leadership assessment tool helps students and young people measure their leadership competencies, while guiding them through the process of applying Kouzes and Posner's acclaimed Five Practices of Exemplary Student Leadership® model to real-life challenges.

- (a) Model the Way
- (b) Inspire a Shared Vision
- (c) Challenge the Process
- (d) Enable Others to Act
- (e) Encourage the Heart

- **STUDENT LEADERSHIP PRACTICES INVENTORY-OBSERVER/SELF** (Kouzes M. James, Posner Z. Barry)

A survey based upon the STUDENT LEADERSHIP PRACTICES INVENTORY booklets. Two different surveys, one for the observer (rating the person who asked you to complete this form) and a self survey (rating yourself in terms of the questions asked).

Programming

- **THE NEW PROGRAMMING BINDER; Programming Ideas for a New Millennium** (Dicke, Laura, Klumpyan, Tamie and Phillips, Julie)

Containing multiple programming ideas in useful group activities, this binder has an array of options. From small to large group organizations it could be the tool to a fun learning experience. Each activity has a list of what it covers, and are individually marked as: college life, diversity, educational, faculty/staff involvement, life prep, low budget, seasonal, social, social responsibility, team program, and wellness.

Each activity also contains:

- (a) Title
- (b) objective
- (c) preparation
- (d) description
- (e) notes/variations
- (f) promotion

Assessment

- **Assessing Service-Learning and Civic Engagement; Principles and Techniques** (Gelmon, Sherril B., Holland Barbara A., etc.)

Assessing Service-Learning and Civic Engagement: Principles and Techniques offers a broad overview of many issues related to assessment in higher education, with specific application for understanding the impact of service-learning and civic engagement initiatives. It builds upon an earlier publication from Portland State University. This version has been substantially revised and has been augmented with narrative addressing assessment issues and strategies; detailed discussion of learning from multiple research projects over the past six years about impact on multiple constituencies---students, faculty, communities, and institutions; and discussion of strategies for data collection, analysis, synthesis, and reporting. Specific assessment instruments for use with each constituency are provided, including suggestions for administration, preparation, and data analysis. This volume will assist individuals seeking a comprehensive resource on assessment issues, with applicability

particularly in higher education as well as potential applications to other groups interested in assessment.

- **The Book of Professional Standards for Higher Education; 2003 CAS** (Miller, Theodore K.)
The CAS standards and guidelines expresses a view of outreach to higher education leaders. Each chapter focuses on a different topic, varying from academic advising, alcohol and drug programs, campus activities to religious programs. This book as many different suggestions to help guide an educator on the right path when dealing with these situations.

Service Learning

- **Benchmarks; For Campus/Community Partnerships** (Torres, Jan)
The benchmarks below represent the eight essential features of campus/community partnerships identified at the Wingspread conference. These features are grouped loosely into three overlapping stages that are characteristic of most partnerships:
 Stage I: Designing the Partnership based on the values of sharing and reciprocity.
 Stage II: Building Collaborative Relationships among partners.
 Stage III: Sustaining the partnerships—linking partnerships to the missions of partnering institutions, establishing processes for decision-making and problem-solving, and installing the mechanisms for continuous evaluation.
- **Up and Running a Step-by-Step Guide to Organizing an Introductory Service-Learning Institute** (Stearns, Joshua)
The idea behind this handbook was to collect and disseminate all the replicable aspects of Introductory Institutes, as well as to highlight some of the most important components for successful and useful institute. Through this handbook, hopefully the past experiences, we can gather the lessons we have learned and provide a boilerplate for state offices and other facilitators to help them design and host institutes nationwide.
- **Establishing and Sustaining an Office of Community Service** (Torres, Jan)
This book was conceived in response to the dramatic expansion of community service and service-learning programs nationwide, and was written to assist directors in institutionalizing them through collaborative initiatives. It is intended both as a model, designed to highlight the salient parts of comprehensive community service infrastructure, and as a reference to more detailed topical information. It is oriented to community service-learning, but given that all campus community service has some characteristics in common, each topic applies to service projects and programs as well. This is a resource for you, your students and your community.
- **Introduction to Service-Learning Toolkit; Readings and Resources for Faculty 2nd Ed.** (Grassie-Hughes, Bonnie)
This source brings together the best, most up-to-date writing and resources on service-learning, from learning theory and pedagogy to practical guidance on how to implement service-learning in the classroom. This volume also includes expanded chapters on community partnerships, student development, redesigning curriculum, exploring the connection between service-learning and civic engagement, and focusing on community-based research. This tool is an essential resource for faculty and administrators who want to expand their knowledge and skills in this increasingly important field.
- **Fundamentals of Service-Learning Course Construction** (Heffernan, Kerrissa)
Fundamentals of Service-Learning Course Construction is designed to help faculty construct powerful service-learning courses or integrate the pedagogy into an existing course. Each chapter contains compelling, informative material that takes faculty from course organizations to implementation, and includes actual assignments to model. Syllabi in a wide range of

disciplines are also included to demonstrate how faculty have successfully integrated service-learning into their coursework.

Civic Engagement

- **Civic Engagement Across the Curriculum; A Resource Book for Service-Learning Faculty in all Disciplines** (Battistoni, Richard M.)
Civic Education Across the Curriculum offers faculty in all disciplines rationales and resources for connecting their service-learning efforts to the broader goals of civic engagement. This volume distills a wide range of disciplinary perspectives on citizenship into usable conceptual frameworks. It provides concrete examples of course materials, exercises, and assignments that can be used in service-learning courses to develop students' civic capacities, regardless of disciplinary area. This volume will assist faculty in their own curricular work as well as enable them to combine their individual initiatives with others across their campus.

- **Youth04: Young Voters the Internet and Political Power** (Anderson, David M.)
"Many commentators speak hypothetically about the importance of involving young people in the political process, but David Anderson had developed a clear and effective recipe for the actual political empowerment of college-age Americans. *Youth04* explains how young people can mobilize effectively at the local, state, and national levels and show why politicians will be forced to pay attention to them."

- **Democracy and Civic Engagement; A Guide for Higher Education**
This monograph is intended to help senior university leaders move their institutions forward on the path toward an institution-wide vision of student civic engagement. This guide is the product of all those who attended and shared their thinking about and experiences with civic engagement.
Two core beliefs:
 - (a) If institutions are to be successful in helping prepare students as citizens, civic engagement must be an all-institution commitment. Academic affairs, student affairs, and indeed the culture of the campus must be fully committed.
 - (b) There is no one way to foster civic engagement. Each campus must design and develop civic engagement practices that reflect its own unique history, circumstances, culture and structure while benefiting from ideas, lessons and innovative practices others have developed.

- **Knowing it by Heart; Americans Consider the Constitution and its Meaning** (Farkas, Steve, Johnson, Jean, etc.)
Knowing it by Heart focuses on the American's perspective of our constitution and democracy. Containing six chapters explaining, supporting, defending, and determining how our nation responds to our governmental issues.

- **Human Issues Programming Binder** (Collins-Cardona, Joellen, Gordon, Sharon, etc.)
A complete guide for persons interested in organizing programming activities. This issue contains eighty-five pages of different activity ideas, all containing:
 - (a) purpose
 - (b) materials needed
 - (c) description

Misc.

- **Common Reading Programs; Going Beyond the Book** (Laufgraben, Jodi Levine)

This monograph describes the rationale for common reading programs along with goals and potential outcomes. It also describes the primary elements of common reading programs including:

- (a) planning and promoting programs
- (b) designing events and activities
- (c) selecting the reading
- (d) connecting common readings to the curriculum
- (e) assessing the program

Chapter content will explain outlines of the goals and purposes of common reading programs, the primary components of such programs, creating and promoting common reading programs, and advice and examples of different institutions.

- **Taking Student Expectations Seriously; A Guide for Campus Applications** (Miller, Thomas, Kuh, George D., etc.)

In this guide the authors apply the principles discussed in *Promoting Reasonable Expectations* in four vignettes that illuminate how to reduce discrepancies between what students and institutions want from one another. Academic and student life administrators, faculty members, and others will find the solid research and analyses presented in this guide helpful for improving the quality of undergraduate education by examining students' expectations for college.

- **Crisis Management; Responding from the Heart** (Harper, Kristin S., Paterson, Brent G., etc.)

Crisis Management: Responding from the Heart explores this other dimension of crisis response and gives feelings the same level of importance as procedures. Through practical crisis response models and real-life stories from responders and their spouses, parents, and administrators, readers will discover the strength that comes from doing the right thing. *Crisis Management* illuminates how responding from the heart has the incredible power to energize the response process and contribute to a positive outcome.

- **Learning Reconsidered 2; A Practical Guide to Implementing a Campus-Wide Focus on the Student Experience** (Keeling, Richard P.)

Learning Reconsidered 2 is a blueprint for action. It shows how to create the dialogue, tools, and materials necessary to put into practice the recommendations. This companion book brings together new authors, discipline-specific examples, and models for applying the theories in the original publication to move beyond traditional ideas of separate learning inside and outside the classroom.

- **Stories of Inspiration; Lessons and Laughter in Student Affairs** (Marshall, Sarah M.)

Stories of Inspiration is a collection of stories solicited from student affairs educators. These stories were collected over the course of a year from all levels and divisions—from undergraduate students to vice presidents. These stories help student affairs professionals find purpose in what we do, reinforce the significant role we play on college campuses, teach us valuable lessons, and sometimes simply help us laugh.

Videos

- **Let's Go Voting** (Hosted by Ben Stiller and Vince Vaughn)

This complete classroom video, accompanied by a voter education guide provided by the clear yourself campaign and the newspaper association of America Foundation, presents lots of important information about the process of voter registration and voting. Hosts Ben Stiller

and Vince Vaughn narrate the journey through a series of comedy sketches performed by a young troupe of actors as they illustrate the facts about registration, absentee ballots, learning about candidates and issues, and voting on election day.

- **Education for What; Learning Social Responsibility** (Campus Compact)
Education for what is an ideal faculty development tool for campuses seeking to create or expand community-based teaching and learning programs. An accompanying discussion guide provides context and allows campuses to explore issues specific to their institutional type. Vividly bringing to life the work of engaged campuses. It is also a valuable resource for introducing students, community partners, and legislators to the role of higher education in creating both strong communities and the civic leaders of the future.