

**INDIANA UNIVERSITY KOKOMO
STUDENT NURSES ASSOCIATION
BYLAWS**

Passed: December 11, 2001

REASON FOR BEING

Preamble:

We, the students of nursing, believe there is a common need to organize, to represent ourselves to the consumer and other health disciplines, and to assume our rightful place in the profession of nursing.

We believe every citizen has a right to the highest quality of health care.

We believe in the development of the whole person toward his/her professional role with its rights, responsibilities, and ideals.

We believe every right bears inherent responsibilities.

We believe responsibilities are participatory, not purely philosophical or ideological, and

We believe the quality and quantity of participation are not exclusive, but bear the responsibilities of participation.

RIGHTS AND RESPONSIBILITIES

Students have a right to a sound education.

Students have a right and responsibility to:

- Have a creative education opportunity
- Have the highest quality practitioner-teacher;
- Achieve input into curriculum planning;
- Achieve self-directed learning;
- Achieve equal participation in all areas of clinical practice, and
- Participate in interdisciplinary activities.

Students have a right to due process.

Students have right and responsibility for insuring peer review and self-evaluation.

Students have all rights and privileges of internal governance.

Students have a right and responsibility to organize, and participate in an organization directed toward achieving professional goals.

Students have a right and responsibility for:

- Facilitating change in health care delivery through various channels;
- Assembling and exploring fundamental and current professional issues and concerns;
- Organizing in a flexible structure to encompass and represent the diversities within nursing and to be representative of the fundamental and current professional issues and concerns;
- Fostering a better correlation between nursing education and practice.

ARTICLE I

The name of this organization shall be STUDENT NURSES ASSOCIATION AT INDIANA UNIVERSITY KOKOMO, a constituent of the Indiana Association of Nursing Students, Inc., SNA & IANS.

ARTICLE II

Section 1. Principal office of the association is located within Indiana University Kokomo, Kelley Center Building, Student Activities area, located at 2300 S. Washington, Kokomo, IN 46902

ARTICLE III

Section 1. The purpose of the SNA is:

- A. To assume responsibility for contributing to nursing education in order to provide for the highest quality of health care.
- B. To provide programs representative of fundamental and current professional interests and concerns; and
- C. To aid in the development of the whole person, his/her professional role, and his/her responsibility for the health care of people in all walks of life.
- D. To facilitate communication among pre-nursing and nursing students;
- E. To inform students of issues affecting the nursing practice.

Section 2. The function of the SNA shall include the following:

- A. To have direct input into standards on nursing education and influence the educational process;
- B. To influence health care, nursing education and practice through legislative activities as appropriate;
- C. To promote and encourage participation in community affairs and activities towards improved health care and the resolution of related social issues;
- D. To represent nursing students to the consumer, to institutions, and other organizations, and,
- E. To promote and encourage collaborative relationships with the Indiana State Nurses Association (ISNA), as well as the other nursing and related health organizations.

ARTICLE IV

Section 1. Membership shall include:

- A. Active Members
 - 1. Undergraduates enrolled in the Nursing Program leading to licensure as a registered nurse.

2. Registered nurses enrolled in undergraduate programs leading to a baccalaureate degree in nursing.
3. Pre-nursing students, enrolled in courses as preparation for entrance into an associate degree or baccalaureate degree in nursing.

Section 2. Membership rights and responsibilities

1. Active members shall have all the privileges of membership.
2. Active members must be registered by the Secretary.

Section 3. Voting rights

1. Voting rights will be granted to all active members.

ARTICLE V
OFFICERS

Section 1. The officers of the SNA shall be:

President, Vice-President, Secretary, Treasurer and Community Relations Director

Section 2. The officers shall perform the duties established by SNA bylaws.

Section 3. The President shall:

- A. Serve as principal officer of the association and preside at all meetings of the SNA.
- B. Appoint special committees.
- C. Approve expenditures as submitted by the treasurer;
- D. Represent this association in all matters relating to the SNA and perform all other duties pertaining to this office;
- E. Shall attend IANS convention.

Section 4. The Vice-President shall:

- A. Assume the duties of the President in the absence of the President.
- B. In the event of a vacancy occurring in the office of President, becomes the President and
- C. Perform all other duties as assigned by the President.
- D. Coordinate Student nurse of the year award for the ASN, LPN-ASN, BSN and RNBSN programs.

Section 5. The Secretary shall:

- A. Record the minutes of the SNA and provide for the sending of copies of such minutes to faculty advisors, IUK Student Body President, and minutes shall be posted on electronic mail, and on the nursing bulletin board, second floor East Building.
- B. Conduct and preserve general correspondence of the SNA.
- C. Function as membership director and keep records of registered members.
- D. Perform all duties assigned by the President.

Section 6. The Treasurer shall:

- A. Act as custodian of organizational funds and deposits these funds in the bank.
- B. Prepare a budget and make monetary disbursements (by check) with the approval of the President and the advisor.
- C. Remain in contact with IUK Student Activities to submit and support the annual SNA budget.
- D. Perform all other duties as assigned by the President.

Section 7. Community Services Director

- A. Create and post publicity for SNA meetings and events.
- B. Serve as the SNA liaison to outside organizations.
- C. Perform all other duties assigned by the President.
- D. Investigate possible community service projects in which SNA may choose to take part.

Section 8. Term of office

The term of office shall be one (1) academic year beginning in October and ending same, with a maximum of two (2) terms in office.

Section 9. Vacancies

- A. A vacancy in office, other than the President, shall be filled if deemed essential, by majority vote of voting members.
- B. The candidate for a vacant office must meet all eligibility requirements.

ARTICLE VI
NOMINATIONS AND ELECTIONS

Section 1. Nominations

- A. Nominations for officers and/or directors can be made from the floor by self or other members. In order to be nominated, the individual is required to be present and verbally accept the nomination.
- B. No member shall hold more than one office during the same academic year.

Section 2. Elections

- A. Elections shall be ballot. A tie vote shall be decided first by a revote, and, if necessary, then by casting a lot; and
- B. Slate for offices will be taken during the first meeting in September. Elections shall be conducted during October meeting. Elected officers will take office in October meeting.

ARTICLE VII
MEETINGS

Section 1. There shall be a meeting once a month, at such time and place as shall be determined by the SNA officers and the advisor.

Section 2. Special meetings may be called by the President upon written request of two-thirds of the members. Notice of time, place, and purpose of the meeting shall be given to all members not less than 5 days prior the meeting.

Section 3. All meetings of the IUKSNA shall be open.

Section 4. The voting body of the SNA will consist of Officers, active members and advisor(s).

Section 5. The privileges of making motions and voting shall be limited to the voting body. A voting member shall have one (1) vote in any election or on any question. This vote must be exercised in person by the member and may not be assigned to or exercised by any other member or individual by means of proxy or other written or oral assignment.

Section 6. Two officers, one (1) of which shall be the President or Vice-President, and one third of the registered members shall constitute a quorum at any meeting of the IUKSNA.

ARTICLE VIII
EXECUTIVE COMMITTEE

Section 1. There shall be an Executive committee, which will consist of the Officers, Faculty Advisors and the Coordinator of Nursing Student Services.

Section 2. The Executive Committee should:

- A. Attend all meetings of the IUKSNA.

ARTICLE IX
ADVISOR(S)

Section 1. In addition to the immediate past officers, there shall be at least one (1) faculty advisor to the IUKSNA and the Coordinator of Nursing Student Services.

ARTICLE X
COMMITTEES

Section 1. All committees will be composed of members of the IUKSNA and shall assume such duties as are assigned by the President. Committees shall report to the IUKSNA members when requested to do so. Each committee chairman shall submit a written report of the activities of the committees to the Secretary one (1) month prior to the next meeting.

Section 2. Committee duties shall be ascribed by the President.

ARTICLE XI
IMPEACHMENT

Section 1. Any officer or director shall be impeached upon dereliction of duty or any activity unbecoming the constitution or bylaws of IUKSNA. The individual in conflict must be notified with 5 days of the hearing. After the hearing, a two-thirds vote of the members at that meeting will ratify the impeachment.

Section 2. Dereliction of duty will include:

- 1. Two unexcused absences during the elected term of office unless approved by the President. Notification must be before the meeting unless an emergency situation arises.

Section 3. Right to appeal

- 1. The impeached member will have the right to appeal within ten (ten) school days by written memo to the executive committee.
- 2. The emergency session will require two-thirds vote of the members attending to enforce impeachment.

ARTICLE XII
AMENDMENTS

Section 1. These bylaws may be amended at a monthly meeting of SNA by two-thirds vote, provided notice of the proposed amendments have been submitted to the presiding officer in writing, prior to the meeting's call to order

Section 2. Amendments to the SNA bylaws adopted at a monthly meeting will be effective immediately, unless an effective date is specified.