

Student Technology Information—Orientation 2009 Indiana University Kokomo

Active Directory Service (ADS) Account & Indiana University E-Mail

You will need an ADS computer account to access the technology resources available to you through Indiana University Kokomo. You will use this account to **register for classes on Orientation day**, and to log on to the student computers in the classrooms, labs, and the library. This account also gives you access to your Indiana University Kokomo e-mail, OneStart, Oncourse, and other technology services.

If you have Internet access at home, you can setup this account by going online to <http://itaccounts.iu.edu> or, you can stop by the Computer Services Helpdesk at Indiana University Kokomo, located in the library, Monday – Thursday, 8 a.m. – 7 p.m., Friday 8 a.m. – 5 p.m.

When setting up this account, you will be prompted to enter your last name, date of birth, and your University 10-digit number. After entering this information, you will be prompted to verify your name. Once your name has been verified, you will need to create your e-mail account. **You should choose the first option, “Create an e-mail account to receive your IU e-mail.”** Do not choose the option of forwarding your e-mail. Some e-mail providers may block messages forwarded from your IU e-mail account.

You will now be required to create a secure password. Please follow the onscreen instructions for setting up your password. Once your password has been set and accepted by the system, you will then be assigned a username. You will need to wait at least 5 minutes before you can use this ADS account.

Note: All students are required to have an Indiana University Kokomo e-mail account. Various university departments will be corresponding with you via e-mail, so it is important that you check your e-mail often.

You can access your e-mail via OneStart at <http://onestart.iu.edu> or by going online to IUK WebMail <http://webmail.iuk.edu>.

Your e-mail address will be: `username@iuk.edu` (Example: `jrsmith@iuk.edu`)

You must test your ADS account by logging into OneStart online at <http://onestart.iu.edu> or by coming to the IUK Computer Services Helpdesk in the library, between 8 a.m. – 7 p.m. Monday – Thursday, or between 8 a.m. – 5 p.m. on Friday. You need to test your account before your scheduled Orientation day.

Instructions for Logging onto a Campus Computer

When logging onto a computer system in the computer labs, classrooms, library, and LEC, please do the following:

Username: (type in your username)

Password: (type in your ADS password)

Log on to: IU.EDU (Kerberos Realm) ****Note—**you can select this from the drop-down menu list

Password Changes/Resets

There are 2 different ways to have your password reset, and they are as follows:

1. You can change your ADS password (provided you know the old password or have registered for the self-service reset tool) by going online to <http://password.iu.edu>.
2. If you do not remember your password, you need to go to the Computer Services Helpdesk located in the library, between the hours of 8 a.m. – 9 p.m. Monday – Thursday or 8 a.m. to 5 p.m. on Friday to have it reset. **You will be required to show a picture ID when requesting a password reset.**

Other Technology Resources

IUK Information Technology <http://www.iuk.edu/~kocser/>

OnCourse <http://oncourse.iu.edu>

OneStart <http://onestart.iu.edu>

IUWare (free software downloads) <http://iuware.iu.edu>

Indiana University Knowledge Base <http://kb.iu.edu>

Note: The Knowledge Base is available to students and is a good resource for other computer related information.

Oncourse/OneStart Training

If you are interested in learning more about the features of Oncourse or OneStart, please call the Computer Services Helpdesk at 765-455-9315 to request an appointment. Free workshops will be offered at the beginning of each semester. You can also schedule appointments for individual training sessions.